

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes**

Regular Board Meeting
Friday, June 24, 2011

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by the Chair at 9:08 a.m., Friday, June 24, 2011 at the Warren County Administration Building, 406 Justice Drive, Room, 128B, Lebanon, Ohio 45036.

Attendees:

Board Members: David D. Duckworth
David R. Gully
Eric Hansen
Christine Thompson
Neil F. Tunison

Other Guests: Rusty Schuermann, WCTID Council
Jon Cox, ENTRAN
Steve Shadix, ENTRAN
Cindy Wallace, TranSystems
Mark Hurst, Mark Hurst, LLC
Andy Fluegemann, ODOT District 8
Joe Vogel, ODOT District 8
Ed Williams, TEC
Heather Arling, Fifth Third Securities Inc.
Mark Policinski, OKI
Jeff Wallace, Parsons Brinckerhoff
Cindy Juliano, CH2M Hill
Steve Mary, ODOT District 8
David Wormald, URS Corp
Andy Brossart, Fifth Third Securities Inc.

B. Approval of Minutes: May 20, 2011 Board Meeting

Motion made by Mr. Gully, seconded by Mr. Tunison, to approve the minutes of the May 20, 2011 Regular Meeting of the Warren County Transportation Improvement District as submitted, upon roll call vote, carried with each members present each separately voting "yea" thereon.

C. WCTID Program of Projects

1. **I-71 / Fields-Ertel Mason-Montgomery Road Interchange Project - Neil Tunison** requested an update and report from Cindy Juliano, CH2M Hill. Ms. Juliano stated they are working on two components. She stated they met with Neil Tunison yesterday to discuss the draft of the gore extension design report and to provide an update of the feasible alternatives traffic study. For the gore extension analysis, ODOT provided them with video queues of the northbound exit ramp. She handed out aerials of this area, attached hereto and made a part hereof. She also stated that they are hoping to finish the study in the next 2 months. She explained how the extension length was derived: first looking at required queue lengths based on traffic counts, then based on observed lengths from the video, and finally observed lengths spotted on aerial photos. Calculated length based on traffic counts provided the longest case. ODOT has said that making it longer would be acceptable as long as no additional right-of-way would be necessary. There is an additional 200 feet available before the culvert carrying Polk Run under I-71 would have to be lengthened and before a sound barrier would have to be relocated. Therefore it is anticipated the actual length will be increased 200 feet. Dave Gully asked how the separation between the ramp and the through lanes would be handled. Ms. Juliano stated they are going to suggest a concrete barrier to be put in place between the through lanes and the exit lanes beyond the gore. For the traffic analysis, CH2M Hill is in the process of determining opening day (2015) and design year (2035) for no-build, loop ramp and split diamond alternatives. Results are anticipated in one to two months. Mr. Duckworth asked if the traffic signal timing at Mason Montgomery and the exit ramp and at Fields Ertel and Mason Montgomery Road Intersection would be extended. Ms. Juliano stated that the green light will be extended and also the ramp queue will be set accordingly.

Mr. Tunison stated he had opened the bids for adding an additional lane at Mason Montgomery Road to increase traffic flow by 40% and create a safer driving condition on the exit ramp. He stated he believes Barrett Paving Materials was the apparent low bidder for the project, and work should begin next month, with an estimated completion time of around 4 months.

Andy Fluegemann, ODOT District 8, stated the Traffic signal bids have been opened and he believes they have been awarded. He stated the bid was under the total estimate but portions funded with local matches from Warren County and Hamilton County went up. There was discussion on how this was funded with Federal CMAQ funds for the major project and by Warren County and Hamilton County for ancillary items. Estimated completion time is 6-12 months.

2. **I-71 / Western Row Road Interchange Project - Steve Shadix, ENTRAN**, was present and gave a brief update on the following issues:
 - ESA screening report review
 - All aerial mapping has been completed

- Received all model runs from OKI
- Traffic counts are underway in area should be done in next week or so

3. **I-75 / at SR73 Interchange Project** - Mr. Tunison gave a brief update on the following issues:

- Adding a northbound entrance ramp
- Working on budget issues
- ESA Report on Gas Station
- Looking at funding situation

D. Committee Reports

Mr. Tunison stated that the Finance Committee has not met since March 22, 2011.

E. Financial Report - Secretary - Treasurer

Mr. Tunison gave an update on his efforts in obtaining public officials and fidelity insurance coverage, as directed by and on behalf of the Board. He stated that TIDs are not typical market for insurance companies. He stated he feels like we are getting close to having a policy fit for us and continues to work with Wells Fargo Services on this.

Mr. Tunison stated that they are making strides on the WCTID Intergovernmental Agreement being prepared by Mr. Schuermann. He stated they have approval from the Commissioners to move \$1 Million from available TIF funds to the WCTID. He stated that once we have our agreements the Commissioners will move another \$1 Million from Highway Safety Funds for WCTID projects. He stated he hopes to have this in order by July.

Andy Fluegemann, ODOT District 8, stated there is a fund with \$7.0 Million set aside for TID projects for eligible TIDs. He stated that the WCTID is now in a position to register for approval as an eligible TID and to submit projects to ODOT for funding approval. He stated we need to be declared eligible, can register through their website, and then submit an application which needs to be done by September 1. Mr. Gully asked for clarification if this was for project funds. Mr. Fluegemann stated that he was correct. Mr. Fluegemann stated that you can send in several applications for different projects but just know they only have so much money.

Neil Tunison stated that the draft Budget beginning July 1, 2011, not including Western Row Road at this time, was included in everyone's packet. He stated for the next two years we should not be spending any TID money until the preferred alternative study is completed after 2012. There was discussion about the contribution of monies from available funds thanks to the Warren County Board of Commissioners.

Upon further discussion Board resolved (Resolution #2011-06) to adopt the Budget for year 2012, with all members voting "yea".

F. New Business

There was a motion to authorize the WCTID Secretary-Treasurer, on behalf of the WCTID, to take the necessary actions to prepare and submit an application to the Ohio Transportation Review and Advisory Council (TRAC) for funding of the I-71 Fields-Ertel / Mason-Montgomery Interchange Project and I-71 Western Row Interchange Project. Mr. Gully made the motion, being seconded by Mr. Duckworth. Vote: Unanimous

Mr. Tunison stated that he is requesting that he be allowed to join the Miami Valley RPC TAC (Technical Advisory Committee) Committee at a cost of \$1,000 annually. After further discussion Mr. Gully made a motion, being seconded by Mr. Duckworth. Vote: Unanimous

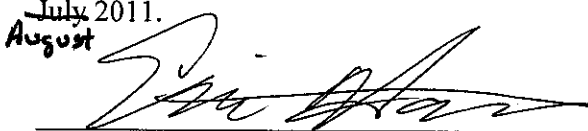
G. Upcoming meeting schedule

The Chairman determined that the next Regular Board Meeting would be held on July 22, 2011 at 9:00 a.m. at the Warren County Administration Building, 406 Justice Drive, Room 128B, Lebanon, Ohio 45036.

H. Adjournment


Motion by Mr. Tunison, seconded by Mr. Gully, to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting "Yes" thereon.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this ~~24th~~ day of ~~July~~ ^{August} 2011. 26th



Warren County Transportation Improvement District
Vice Chair

Attest:


Warren County Transportation Improvement District
Secretary-Treasurer

Motion to approve: DAVID GULLY

Seconded by: ERIC HANSEN