

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes**

Regular Board Meeting
Friday, September 23, 2011

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by the Chairperson, Mr. David Gully, at 9:00 a.m., Friday, September 23, 2011 at the Warren County Engineers Office, 105 Markey Road, Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; Mr. Tunison stated that Ms. Christine Thompson would not be in attendance and Mr. Bill Becker was not present at time of roll call. Mr. Gully requested attendees to introduce themselves and state what company they represented; Mr. Becker was duly noted as having arrived at 9:10 am.

Attendees:

Board Members: David R. Gully, Chairman
Eric Hansen, Vice -Chair
Neil F. Tunison, Secretary/Treasurer
Bill Becker

Other Guests: Rusty Schuermann, WCTID Council
Andy Fluegemann, ODOT District 8
Cindy Wallace, Tran Systems
Dan Corey, Warren County Engineer's Office
David Vomacka, CH2M Hill
Ed Williams, TEC Engineering
Jamal Adhami, SHA Engineering, LLC
Jeff Koehn, M-E
Joe Vogel, ODOT District 8
Jon Brunot, Burgess & Niple
Jon Cox, ENTRAN
Kurt Seiler, City of Mason
Kurt Weber, Warren County Engineer's Office
Lois McKnight, Deerfield Township
Mark Hurst, WCTID Accountant
Matt Hoying, Choice One Engineering
Richard Fair, City of Mason
Scott Knebel, LJB
Sheliah Withrow, Warren County Engineer's Office
Steve Shadix, ENTRAN

B. Approval of Minutes: August 10, 2011 and August 26, 2011 Board Meeting
Motion made by Mr. Hansen, seconded by Mr. Tunison, to approve the minutes of the August 10, 2011 Finance Committee Meeting and the August 26, 2011 Regular Meeting of the Warren County Transportation Improvement District as submitted, upon roll call vote, carried with each member present separately voting "yea" thereon.

C. Transportation Improvement Projects Progress Update

1. I-71 / Fields-Ertel Mason-Montgomery Road Interchange Area

Mr. Tunison requested that Mr. Dan Corey provide the update. Mr. Corey stated that there are two projects being focused on in the I-71/Fields-Ertel Mason-Montgomery Road Interchange area which are the I-71 Northbound Exit Ramp - Gore Extension (ODOT PID 87399) and the I-71 Northbound Loop Ramp to Mason-Montgomery Road (ODOT PID 87401). The consultant for both projects is CH2M Hill.

I-71 Northbound Exit Ramp - Gore Extension (ODOT PID 87399) project will have a meeting at ODOT's Central Office to define the design parameters of the project, and therefore set the scope of services for the consultant.

I-71 Northbound Loop Ramp to Mason-Montgomery Road (ODOT PID 87401) project, Mr. Corey stated the North Bound Loop ramp Interchange Study, with and without Split Diamond, has been submitted to ODOT. Scope of Services – Major PDP Step 7 is being developed with schedule; in addition a letter is being submitted to ODOT requesting the project be put on the PDP Path system.

Mr. Corey indicated that future projects include the south bound Mason-Montgomery road add right turn lane at Fields-Ertel; the west bound Fields-Ertel road add right turn lane at north bound I-71 ramp and the south bound I-71 exit ramp add right turn lane onto Mason-Montgomery Road.

2. I-71 / Western Row Road Interchange Project

Mr. Corey stated that ENTRAN has been working on preliminary design of the three alternatives and developing the certified traffic package. ENTRAN has been working closely with ODOT to establish agreed upon traffic forecast assumptions and methodology. ENTRAN is completing the new traffic forecasts and preparing the plates for the existing, no build, and the three build alternatives. Those will all be included in the certified traffic package that will be submitted to ODOT in early October, with ODOT review and approval of the certified traffic expected in early November.

3. I-75 / at SR73 Interchange Project

Mr. Corey stated that Scope of Services has been developed by LBJ and a scope meeting is to be setup with ODOT to finalize the Scope of Services and fee. Mr. Corey continued that the WCTID will support the City of Springboro by putting together the application for MVRPC STP funds in an effort to fund the

construction engineering and construction phase of the project at a 20% Local Funds and 80% Federal Funds split.

D. Financial Report - Secretary - Treasurer

Mr. Tunison stated that WCTID has its accounts setup, the fiscal policy is in place, and controls in order.

E. New Business

1. Discussion regarding Intergovernmental Agreements (IGA) with the Local Government Members of the WCTID

Mr. Schuermann stated that the draft IGA with Deerfield Township and the WCTID has been circulated to the Township, and he understands it is under review and that hopefully we will have the Township's approval by the next WCTID next meeting. Mr. Tunison indicated that he also understood we should have the Deerfield IGA by the next Board meeting. Deerfield Township and Springboro project funding need spreadsheet was distributed, with explanation that this is a work in progress which, in a snap shot, shows the Federal and Local contribution scenarios. It was discussed that through a collaborative process, the goal is to pull the resources together to get the projects done.

2. Authorization for the Warren County Transportation Improvement District to become a member of Miami Valley Regional Planning Commission

Mr. Tunison presented the various reasons for the WCTID to become a member of the MVRPC. Mr. Mark Policinski added that MVRPC is a first class organization and encouraged the Board to consider becoming a member. Following further discussion, Mr. Tunison stated that WCTID would be considered a Other Governmental Agency thus the membership fee would be \$1,000.00. Mr. Gully, Chairperson, requested a motion be made to approve WCTID to become a member of MVRPC; Mr. Becker made the motion, seconded by Mr. Hansen, being no further discussion and upon roll call vote, carried with members' present voting aye.

F. Public Comments

Mr. Gully inquired if ODOT had any comments. Mr. Vogel stated Mr. Tunison would be making a presentation at the Middletown TRAC hearing at 1:30 on October 4th. Mr. Vogel also stated that ODOT's Director issued an e-mail to OKI requesting them to coordinate with the southwest Ohio TIDs to prioritize TRAC projects in the region, with the Cincinnati Chamber. A meeting is scheduled to do so at the end of the month. Mr. Policinski concurred and indicated that there is a meeting next Thursday, September 29, at 1:30 pm to meet with the 4 TIDs, the Cincinnati Chamber and to prioritize TRAC Projects and that the Director desires this meeting to prioritize down to the funding phase. He encouraged all to attend and further stated that this was not an ODOT list but will be our list. There were no further public comments.

G. Upcoming meeting schedule


Next Regular Board Meeting October 28, 2011 at 9:00 a.m.
Warren County Engineer's Office
105 Markey, Conference Room,
Lebanon, Ohio 45036

Mr. Tunison took this moment to bring to the Boards attention that the fourth Friday's in November and December were Holidays and requested the meetings be moved to November 18 and December 16 with the understanding that if there were no agenda items the Council meeting would be cancelled. Mr. Gully, Chairperson, requested a motion be made to approve the November and December regularly scheduled meeting be moved as requested by Mr. Tunison. Mr. Hansen made the motion, seconded by Mr. Becker, being no further discussion and upon roll call vote, carried with members' present voting aye.

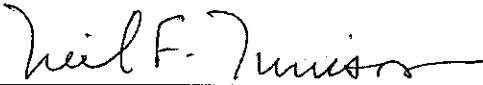
H. Adjournment

Motion by Mr. Gully, seconded by Mr. Becker, to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:22am.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 28th day of ~~November~~ ^{October} 2011.



Chairperson, David R. Gully
Warren County Transportation Improvement District

Attest: 

Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: Neil Tunison

Seconded by: Eric Hansen