

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes**

Regular Board Meeting
Friday, December 16, 2011

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by the Chairperson, Mr. David Gully, at 9:00 a.m., Friday, December 16, 2011 at the Warren County Engineers Office, 105 Markey Road, Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; Mr. Gully duly noted that Mr. Eric Hansen was absent due to the birth of their newborn. Mr. Gully requested attendees to introduce themselves and state what company they represented; Mr. Gully took this time to recognize and commend Mr. Neil Tunison as the new President of CEAO for the next one-year term.

Mr. Gully took this time to recognize Mr. Steve Mary, ODOT Deputy Director, District Eight and District Eight personnel for the great job being done and requested a letter be sent to Mr. Wray on behalf of WCTID Board, all members present concurred.

Attendees:

Board Members: David R. Gully, Chairman
Neil F. Tunison, Secretary/Treasurer
Bill Becker
Christine Thompson

Other Guests: Rusty Schuermann, WCTID Council
Andrew Brossart, Fifth Third Securities, Inc
Andrea Harth, TEC
Brian Schmidt, Choice One Engineering
Cindy Wallace, Tran Systems
Dan Corey, Warren County Engineer's Office
David Vomacka, CH2M Hill
Eric Reiners, Deerfield Township
Jon Brunot, Burgess & Nipple
Mark Hurst, WCTID Accountant
Mark Policinski, OKI
Sheliah Withrow, Warren County Engineer's Office
Scott Knebel, LJB
Steve Shadix, ENTRAN
Stefan Spinosa, ODOT 8

B. Approval of Minutes: October 28, 2011 Board Meeting

A revised copy of the October 28, 2011 minutes was passed out, and Mr. Tunison noted that item 'G.' Public Comments had been revised. After review by the Board members, Mr. Gully inquired if there was any discussion; being no further discussion a motion was made by Ms. Thompson, seconded by Mr. Becker, to approve the minutes of the October 28, 2011 Regular Meeting of the Warren County Transportation Improvement District as submitted, upon roll call vote, carried with each member present separately voting "yea" thereon.

C. WCTID Program of Projects

1. I-71 / Fields-Ertel Mason-Montgomery Road Interchange Project

Mr. Dan Corey stated the scope of services for the detail design relating to the Gore Extension had been sent to ODOT and Scott Brown had issued an e-mail confirming its receipt. It is anticipated that, by the January 2012 Board meeting, a contract for consultant services will be brought before the Board.

Mr. Corey stated the Gore Extension and Loop Ramp work together and the Alternative Feasibility Analysis (AFA) has been submitted to ODOT District 8, who reportedly forwarded the study to ODOT Central Office; comments from Central Office are anticipated by December/January. After Central Office comments are received a preliminary scope of services for a Minor Project – Preliminary Engineering, will be sent to ODOT, which will include an Interchange Modification Study (IMS). WCEO is targeting the February 2012 Board meeting to bring forth a commendation to place CH2M Hill under contract.

Mr. Corey further stated that a meeting had been held at ODOT to discuss the roles of ODOT, Hamilton County and Warren County, as well as the scope and timing of the I-71 Safety Study (ODOT PID 91060).

2. I-71 / Western Row Road Interchange Project

Mr. Corey asked Mr. Steve Shadix from Stantec (formerly ENTRAN) to discuss the I-71/Western Row Road Project. Mr. Shadix stated that since the last WCTID meeting, ODOT has approved the Certified Traffic package; the Contractors have completed the traffic analysis; the purpose and need for the project is being reviewed to ensure that alternative development moves in the proper direction such that only aspects of the design will be constructed as needed (based on traffic congestion/safety/etc.); and, they are reviewing the current scope and will propose modifications to do additional traffic analysis and simulation modeling to help support the phasing plan and to modify workflow to match ODOT's new PDP process.

3. I-75 / at SR73 Interchange Project

Mr. Corey stated that on December 2, 2011 Chris Thompson, Barry Conway, Neil Tunison, Dan Corey, and Rusty Schuermann met with ODOT representatives to discuss project status, the next steps for legislation and any agreements between WCTID and ODOT, and how to assure local dollars that are spent during the Preliminary Engineering and Right-of-Way phase will be eligible for federal match dollars during the Construction phase. Mr. Corey further stated that the Scope of Service and the fee proposal from LJB were finalized.

D. Committee Reports

Mr. Tunison there is no reports.

E. Financial Report - Secretary - Treasurer

Mr. Tunison stated that WCTID financial report is included in today's packet. He further stated that there are funds for the engineering on the Springboro project and noted that under New Business, item F., there will be discussion regarding a budget amendment; he continued that everything looks in order. Mr. Tunison further stated there is a General Fund Balance of approximately \$947,000.00 and an unencumbered Budget Balance of \$497,000.00, taking into consideration Resolution No. 2011-11, to be presented under New Business, item F. 3, which is to amend the budget and advance funds. He also brought to the Board's attention that \$200,000.00 of the preliminary engineering costs will be reimbursed from HB 114 TID funding allocated by ODOT. Mr. Gully inquired if there was any discussion regarding the WCTID financial report as submitted. Being no questions or further discussion Mr. Gully requested a motion be made to accept and approve the WCTID financial report as submitted, Mr. Becker made a motion, seconded by Ms. Thompson, upon roll call vote, carried with each member present separately voting "yea" thereon.

F. New Business

1. Funding Application update, TRAC, ODOT - TID (HB 114), MVRPC STP

Mr. Tunison stated the TRAC funding application had been submitted for the I-71/Fields-Ertel project. Mr. Tunison further stated that Joe Vogel extended his congratulations, in his October 28, 2011 e-mail (included in today's packet) for receiving a score of 82, the highest score in the state! The bad news is that there is reportedly no money, at least until a Federal Transportation Bill is passed.

Mr. Tunison stated WCTID has been approved for \$150,000 for the North Bound Loop Ramp I-71 and \$155,000 for the NB Exit – Extension Ramp Gore. Mr. Tunison further stated that we have done so well because of the great applications Mr. Corey has put together; he also took this time to thank Mr. Corey for such a fine job.

Mr. Corey stated that an STP application was submitted to MVRPC, requesting construction funds which would provide for an overall project cost split of 40% Local Funds and 60% Federal Funds.

2. I-75 and SR 73 Interchange – Ramp C proposed funding sources and project funding detail

Mr. Tunison directed the Board's attention to the hand out providing fund details regarding the Springboro NB ramp; it's estimated that \$423,000 is needed for Engineering, and \$550,000 for Right-of-Way acquisition, plus, \$3,019,000 for Construction. Mr. Tunison further stated that he understands that Springboro will provide funding for the cost of Right-of-Way acquisitions and local match for the cost of Construction with respect to the STP application, which Chris Thompson acknowledged. Mr. Tunison indicated that WCTID will apply for additional HB 114 funding next year, in September 2012, for the project costs, as there is an opportunity to obtain more of these funds for the project.

3. Resolution No. 2011-11

Mr. Tunison said this is a resolution approving and authorizing WCTID Budget amendments and advance of funds, as previously discussed, for Calendar Year – 2011 (Proposed schedule attached). Mr. Gully inquired if there was any discussion regarding Resolution No. 2011 - 11. Being no questions or further discussion Mr. Gully requested a motion be made to accept and approve the Resolution No. 2011 - 11 as submitted, Mr. Becker made a motion, seconded by Ms. Thompson, upon roll call vote, carried with each member present separately voting "yea" thereon.

4. Resolution No. 2011-12

Mr. Tunison said this is a resolution adopting the WCTID Budget for Calendar Year 2012 (proposed schedule attached). Mr. Gully inquired if there was any discussion regarding Resolution No. 2011 - 12. Being no questions or further discussion Mr. Gully requested a motion be made to accept and approve the Resolution No. 2011 - 12 as submitted, Ms. Thompson made a motion, seconded by Mr. Becker, upon roll call vote, carried with each member present separately voting "yea" thereon.

5. Resolution No. 2011-13

Mr. Tunison said this is a resolution authorizing a Consultant Contract for I-75 and SR 73 Interchange – Ramp C with LJB Inc. and the resolution would authorize Mr. Tunison to sign the contract, with help of legal counsel. Mr. Corey interjected that this is a not to exceed \$422,880 figure. Mr. Gully inquired if there was any discussion regarding Resolution No. 2011 - 13. Being no questions or further discussion Mr. Gully requested a motion be made to accept and approve the Resolution No. 2011 - 13 as submitted, Mr. Becker made a motion, seconded by Ms. Thompson, upon roll call vote, carried with each member present separately voting "yea" thereon.

G. Public Comments

Mr. Gully inquired if there were any public comments. There were no public comments.

H. Next Regular Board Meeting

Mr. Tunison stated that, with being the new President of the CEAO, he had meetings scheduled for January 26th and 27th, 2012. Discussion followed with the suggestion of holding the next meeting on January 20th, 2012; being no questions or further discussion Mr. Gully requested a motion be made to change the next WCTID from January 27th to January 20th, 2012, Ms. Thompson made a motion, seconded by Mr. Becker, upon roll call vote, carried with each member present separately voting "yea" thereon.

Next Regular Board Meeting January 20, 2012 at 9:00 a.m.
Warren County Engineer's Office
105 Markey, Conference Room,
Lebanon, Ohio 45036

I. Adjournment

Motion by Mr. Becker, seconded by Ms. Thompson, to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:31am.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 20th day of January 2012.



Chairperson, David R. Gully
Warren County Transportation Improvement District

Attest: 

Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: Bill Becker

Seconded by: Christine Thompson