

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes**

Regular Board Meeting
Friday, December 7, 2012

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by the Chairperson, Mr. David Gully, at 9:00 a.m., Friday, December 7, 2012 the Warren County Engineers Office, 210 W. Main Street. Conference Room, Lebanon, Ohio 45036

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

Attendees:

Board Members:

David R. Gully, Chairperson
Eric Hansen, Vice Chairperson
Neil F. Tunison, Secretary/Treasurer
Bill Becker
Christine Thompson

Other Guests:

Rusty Schuermann, WCTID Legal Council
Mark Hurst, WCTID Accountant
Andrew Brossart, WCTID Financial Advisor
Steve Mary, ODOT District 8
Joe Vogel, ODOT
Skip Lawhorn, Village of South Lebanon
William Brock, City of Monroe
Kurt Seiler, City of Mason
Kurt Weber, Warren County Engineer's Office
Brian Cunningham, OKI
Darryl Haley, Sorta/Metro
Lois McKnight, Deerfield Township
Sharon Lawhorn, Warren County Engineer's Office
Savannah Shafer, Warren County Engineer's Office
Dan Corey, Warren County Engineer's Office
Steve Shadix, Stantec
Andy Shahan, LJB
Ram Nunna, CH2M Hill
Paul Goodhue, CESO

Betty Hull, Razor Marketing Resource
Jeff Wallace, Parsons Brinckerhoff
Cindy Wallace, Trans System
Wardell Wilcox, Bayer Becker
Jeff Wallace, Parsons Brinckerhoff
Melissa Hays, TEC Engineering
Andrea Harth, TEC Engineering

B. Approval of Minutes

September 28, 2012 Board Meeting Motion made by Mr. Bill Becker seconded by Mr. Eric Hansen to approve the minutes of the September 28, 2012 Regular Meeting of the Warren County Transportation Improvement District as submitted, upon roll call vote, carried with each member present each separately voting "Yes" thereon.

C. WCTID Program of Projects

1. I-71/Fields Ertel Mason-Montgomery Road Interchange Project

Mr. Corey provided a brief status report for NB Exit –Gore Extension (ODOT PID No. 87399), NB Exit – Loop Ramp (ODOT PID 87401), and I-71 Safety Study (ODOT PID 91060).

2. I-71/Western Row Road Interchange Project

Mr. Corey provided a status report for the Western Row Road Interchange (ODOT PID 93964) and Relocation Columbia Road (95120). Mr. Kurt Seiler also discussed Kings Island Drive (ODOT PID 89180) project and how the three (3) projects in the I-71/Western Row Road Interchange area will be coordinated.

3. I-75/SR73 Interchange Project

Mr. Corey provided an overall status report for the I-75/SR 73 – Ramp C project (ODOT PID 93964) and Relocation Columbia Road (95120). Mr. Andy Shahan provided details of milestone accomplishments since the last Board Meeting.

4. South Lebanon – SR 48 Widening

The upcoming field scope meeting with ODOT was discussed by Mr. Corey for the SR 48 and Mason-Morrow-Millgrove Intersection project. Also, the funding sources for each phase were outlined to the Board.

D. Committee Reports

Mr. Tunison stated there were no reports.

E. Financial Report

Mr. Tunison asked Mr. Mark Hurst, WCTID Accountant, to review the WCTID financial report that is included in the packet. Mr. Hurst discussed the report. Being no questions or further discussion, Mr. Gully requested a motion be made to accept and approve the WCTID financial report as submitted. Ms. Christine Thompson made a motion to accept and approve the WCTID financial report as submitted, seconded by Mr. Bill Becker, upon roll call vote the motion carried with each member present separately voting "Yes" thereon.

F. New Business

1. After Mr. Tunison lead a discussion between Board of Trustees, Ms. Christine Thompson made a motion and seconded by Mr. Bill Becker to accept Resolution No. 2012-19, a Resolution Establishing and Designating the Union Road Corridor Improvements Project as a WCTID Transportation Improvement Project. Upon roll call vote, motion carried with each member present separately voting "Yes" thereon.
2. After Mr. Tunison lead a discussion between Board of Trustees, Mr. Eric Hansen made a motion and seconded by Mr. Bill Becker to accept Resolution No. 2012-20, a Resolution to create new capital project fund for the Union Road Corridor Project. Upon roll call vote, motion carried with each member present separately voting "Yes" thereon.
3. After Mr. Tunison lead a discussion between Board of Trustees, Mr. Eric Hansen made a motion and seconded by Mr. Bill Becker to accept Resolution No. 2012-21, a Resolution to amend the General Fund 2012 budget and to adopt an original budget for 2012 for the Union Road Corridor Project. Upon roll call vote, motion carried with each member present separately voting "Yes" thereon.
4. After Mr. Hurst lead a discussion between Board of Trustees, Mr. Neil Tunison made a motion and seconded by Mr. Bill Becker to accept Resolution No. 2012-22, a Resolution to authorize an advance from the General Fund to the Union Road Corridor Project Fund. Upon roll call vote, motion carried with each member present separately voting "Yes" thereon.
5. After Mr. Hurst lead a discussion between Board of Trustees, Mr. Neil Tunison made a motion and seconded by Ms. Christine Thompson to accept Resolution No. 2012-23, a Resolution to adopt 2013 original budgets for the General Fund, I-71/Fields-Ertel Mason-Montgomery Road Fund, and SR 73 Fund. Upon roll call vote, motion carried with each member present separately voting "Yes" thereon.
6. After Mr. Corey lead a discussion between Board of Trustees Mr. Bill Becker made a motion and seconded by Mr. Neil Tunison to accept Resolution No. 2012-24, a Resolution authorizing a modification to the 2012-05 Consultant Agreement for HAM/WAR-IR 19.41/0.00 Loop Ramp (ODOT PID 87401) with

CH2MHill Inc. Upon roll call vote, motion carried with each member present separately voting "Yes" thereon.

7. After Mr. Tunison lead a discussion between Board of Trustees, Mr. Eric Hansen made a motion and seconded by Mr. Bill Becker to accept Resolution No. 2012-25, A Resolution authorizing the Secretary-Treasurer on behalf of the WCTID board to enter into a Jobs and Commerce Economic Development Agreement with Ohio Department of Transportation. Upon roll call vote, motion carried with each member present separately voting "Yes" thereon.

G. Public Comments

Mr. Gully inquired if there were any public comments. There were no public comments.

H. Upon meeting schedule

The Chairperson determined that the Annual Board Meeting would be held on January 25, 2013 at 9:00 a.m, Warren County Engineer's Office, 210 W. Main Street, Lebanon, Ohio 45036

I. Adjournment

Motion by Mr Eric Hansen, seconded by Mr. Neil Tunison to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:20am.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 25th day of January 2012.
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Chairperson, David R. Gully
Warren County Transportation Improvement District

Attest: Neil F. Tunison

Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: Bill Becker

Seconded by: Neil Tunison