

**Warren County  
Transportation Improvement District  
Board of Trustees Meeting Minutes**

Annual Board Meeting  
Friday, January 24, 2014

**A. Call to Order**

The Annual Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by the Chairperson, Mr. Dave Gully, at 9:00 a.m., on Friday, January 24, 2014 at the Warren County Engineers Office, 210 W. Main Street Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

**Attendees:**

**Board Members:**

David Gully, Chairperson  
Eric Hansen, Vice-Chairperson  
Neil F. Tunison, Secretary/Treasurer  
Bill Becker  
Christine Thompson-Absent

**Other Guests:**

Rusty Schuermann, WCTID Legal Counsel  
Mark Hurst, WCTID Accountant  
Mark Policinski, OKI  
Steve Mary, ODOT District 8  
Bobbi Apking, Warren County Engineer's Office  
Savannah Shafer, Warren County Engineer's Office  
Dan Corey, Warren County Engineer's Office  
Kurt Seiler, City of Mason  
Darren Owens, City of Lebanon  
Gary Vidmar, Village of South Lebanon  
Tim Lowe, CESO  
Jeff Wallace, Parsons Brinckerhoff  
Joe Vogel, URS  
Shawn Mason, Prime AE  
Steve Shaddix, Stantec  
Billy Grill, TEC Engineering  
Vanessa Glotfelter, BWSC  
Jake Stremmel, HDR Engineering  
Betty Hull, Rasor Marketing  
Jon Brunot, Burgess & Niple

**B. Approval of Minutes:**

December 6, 2013 Board Meeting: Motion made by Mr. Bill Becker seconded by Mr. Neil Tunison to approve the minutes of December 6, 2013. Regular Meeting of the Warren County Transportation Improvement District as submitted, upon roll call vote, carried with each member present each separately voting “Yes” thereon.

**C. Nomination and Election of Officers-** Mr. Bill Becker made a motion seconded by Mr. Eric Hansen that the current slate of officers ( David Gully, Chair; Eric Hansen, Vice Chair and Neil Tunison, Secretary-Treasurer)be approved and re-elected to serve as those officers for 2014. Upon roll call vote, carried with each member present each separately voting “Yes” thereon.

**D. WCTID Program of Projects**

1. I-71/Fields Ertel Mason-Montgomery Road Interchange Project –

Mr. Corey provided a brief construction status report for the NB Exit – Gore Extension (ODOT PID No. 87399) and SB Exit – Ramp Improvements (ODOT PID 93938). Mr. Corey stated that the Groundbreaking event that was held on December 17, 2013 for the NB Exit – Loop Ramp (ODOT PID 87401) went well.

2. I-71/Western Row Road Interchange Project

Mr. Corey provided a status report for the Western Row Road Interchange (ODOT PID 93964) and Columbia Road Relocation (95120) projects. Mr. Shadix supplemented Mr. Corey’s report. Because the scope of the Engineering Phase has changed due to changes in the ODOT PDP process, as well as certain design changes to the project, a change order is being presented in New Business this month for the Stantec contract.

3. I-75/SR73 Interchange Project

Mr. Corey provided an overall status report for the I-75/SR 73 – Ramp C project (ODOT PID 92040) advising that the right-of-way has been secured and the project will be moving into construction phase.

4. South Lebanon – SR 48 Widening

Mr. Corey stated the Village of South Lebanon passed their own Resolution regarding the Intergovernmental Agreement (IGA) at their December Council Meeting. The WCTID will function as the managers of the project with respect to engineering consultants, right-of-way acquisition and construction administration; however, the Village of South Lebanon will be responsible for the funding of the project and will be the LPA with ODOT. Approval and authorization of the IGA for this project is an action item under New Business for this meeting.

#### **E. Committee Reports**

Mr. Tunison stated there was no report. Mr. Tunison did request convening a Finance Committee meeting in February. Mr. Gulley agreed that a Finance Committee meeting would be appropriate this month to discuss several items including the General Fund and the utilization of the Southwest Warren County Capital Projects Fund.

#### **F. Financial Report**

Mark Hurst presented a review of the financials with the Board and end of year December 2013 totals.. Mr. Bill Becker made a motion to accept and approve the WCTID financial report as submitted, seconded by Mr. Neil Tunison, upon roll call vote the motion carried with each member present separately voting “Yes” thereon.

#### **G. New Business**

1. Resolution No. 2014-1 SR 48 at Mason Morrow Millgrove Road-IGA with the Village of South Lebanon. Mr. Eric Hansen made a motion and Mr. Bill Becker seconded the motion to approve and authorize the IGA. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Consultant Agreement with Stantec Consulting Services, Inc., dated June 6<sup>th</sup>, 2013 for the “WAR-CR15-3.49 Columbia Road Relocation (ODOT PID 95120) and the WAR IR 71 3.62\_ (ODOT PID 93964),” a new not-to-exceed amount under the Agreement of \$2,393,565.00, with no attendant increase in contract time, and to appropriate the additional amount of \$148,419.00 in calendar year 2014 from the I71/Western Row Interchange Fund as a “Capital Outlay” line item. Mr. Eric Hansen made a motion and Mr. Bill Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

**H. Public Comments**

Mr. Gully asked everyone to introduce themselves.

**I. Upcoming Meeting Schedule**

The Chairperson determined that the next Regular Board Meeting would be held on Friday, February 28, 2014 at 9:00 a.m. Warren County Engineer's Office, 210 W. Main Street, Lebanon, Ohio 45036

**J. Adjournment**

Motion made by Mr. Eric Hansen and seconded by Mr. Bill Becker to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:37 a.m.

---

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 28<sup>th</sup> day of February, 2014.



Chairperson, Dave Gully  
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Neil F. Tunison  
Warren County Transportation Improvement District

Motion to approve: MR. HANSEN

Seconded by: MR. BECKER