

**Warren County  
Transportation Improvement District  
Board of Trustees Meeting Minutes**

Regular Board Meeting  
Friday, September 25<sup>th</sup>, 2015

**A. Call to Order**

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Eric Hansen, at 9:00 a.m., on Friday, September 25<sup>th</sup>, 2015 at the Warren County Engineers Office, 210 W. Main Street Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

**Attendees:**

**Board Members:**

Eric Hansen Vice-Chairperson  
Neil F. Tunison, Secretary/Treasurer  
Bill Becker

**Absent:**

**Board Memebers:**

Dave Gully  
Christine Thompson

**Other Guests:**

Rusty Schuermann, WCTID Legal Counsel  
Mark Hurst, WCTID Accountant  
Tammy Cambell, ODOT  
Darren Owens, City of Lebanon  
Barry Conway, City of Franklin  
Jerry Haddix, Village of South Lebanon  
Dan Corey, Warren County Engineer's Office  
Steve Bergman, Mannik Smith Group  
Katie Dillenburger, Bayer & Becker  
Nathan Fisher, Woolpert  
Jay Hamilton, Mead Hunt  
Dan Hoying, LJB  
Betty Hull, Rasor Communications  
Tim Lowe, CESO  
Steve Main, HNTB  
Shawn Mason, Prime

Sam Morton, BWSC  
Ralph Norman, CT Consultants  
Brain Rhodes, JMT  
Steve Shadix, Stantec  
Joe Vogel, AECOM  
Cindy Wallace, Tran Systems  
Ed Williams, TEC Engineering

**B. Approval of Minutes:**

Motion made by Mr. Bill Becker seconded by Mr. Neil Tunison to approve the minutes of July 24<sup>th</sup>, 2015 Regular Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, all members present each separately voting "Yes" thereon.

**C. WCTID Program of Projects:**

Mr. Corey reported to the Board the following updates:

**NB Exit – Loop Ramp (ODOT PID 87401)**

- A Ribbon-Cutting event is scheduled for 11/2/15

**I-71 SB Entrance Ramp at Fields-Ertel Road**

- Final R/W Plans were submitted on 9/2/15

**I-71 SB Entrance Ramp at Fields-Ertel Road**

- ODOT is in concurrence with scope that is being presented in New Business

**Western Row Road Interchange Improvements – Phase 1 (PID 95120)**

- Utility relocation has begun

**Western Row Road Interchange Improvements – Phase 2 (PID 93964)**

- ROW Acquisition Phase has begun

**SR 123 from Beal Road to Robinson-Vail Road**

- The City of Franklin and WCEO meet on 9/1/15
- A consultants scope is being developed to develop the project through
  - Defining the project scope
  - Developing the purpose and need statement
  - Performing a red flag analysis of the project
  - Developing preliminary opinions of project costs
  - Submission of funding applications

**Wilkins Boulevard Corridor (CR 610)**

- Signal plans for Wilkins Boulevard and Deerfield Blvd is scheduled to be bid on September 29th

**Duke Blvd (CR 610)**

- A WCTID/City of Mason/P&G meeting occurred on 9/22/15 where P&G's rear entrance was discussed and options presented. The consultant is working developing further plans from this meeting.

D. **Financial Report** – Mark Hurst presented the August 2015 *Monthly Financial Report* to the Board. The *Monthly Financial Report* detailed both monthly and year-to-date cash activities for all funds of the TID. More specifically, the *Monthly Financial Report* detailed that as of August 31, 2015 the General Fund had a cash balance of \$944,751 and the TID as a whole had a cash balance of \$8,824,322. Mr. Bill Becker made a motion to accept the WCTID financial report as submitted, seconded by Mr. Neil Tunison. Upon roll call vote the motion carried with each member present separately voting “Yes” thereon

**E. New Business**

1. Resolution No. 2015-20 – A Resolution addressing Various Budgetary and Accounting Matters. Mr. Bill Becker made a motion and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

2. Resolution No. 2015-21 – A Resolution adopting Preliminary Legislation for WAR IR71-3.62 Western Row Road (PID 93964). Mr. Eric Hansen made a motion and Mr. Bill Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

3. Resolution No. 2015-22 - A Resolution authorizing a Consultant Contract for I-71 FE MM - SB Entrance New Ramp (aka WAR IR 71 0.00 (PID 100198)) with AECOM in an amount not to exceed One Hundred Twenty Two Thousand and Thirty-Nine Dollars (\$122,039). Mr. Bill Becker made a motion and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

4. Resolution No. 2015-23 - A Resolution authorizing and approving the acquisition of Real Property Interests in connection with the WAR SR 73/SR 741 5.88/15.67 (ODOT PID 95318) Project. Mr. Bill Becker made a motion and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

5. Resolution No. 2015-24 - A Resolution authorizing a Consultant Contract for WAR-71-2.54; Socialville-Fosters Road Widening and Bridge over IR 71 with PRIME AE in an amount not to exceed Two Hundred Thirty-Six Thousand Five Hundred Dollars (\$236,500). Mr. Bill Becker made a motion and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

6. Resolution No. 2015-25 – A Resolution authorizing and approving a retention of consultant for acquisition program work for advancement of program projects. Mr. Bill Becker made a motion and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

**F. Public Comments**

Mr. Hansen asked everyone to introduce themselves.

**G. Upcoming Meeting Schedule**

The Vice-Chairperson determined that the next Regular Board Meeting would be held on Friday, October 23<sup>rd</sup>, 2015 at 9:00 a.m. Warren County Engineer’s Office, 210 W. Main Street, Lebanon, Ohio 45036

**H. Adjournment**

Motion made by Mr. Eric Hansen and seconded by Mr. Neil Tunison to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:14 a.m.

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Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 23<sup>rd</sup> day of October, 2015.



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Chairperson, David Gully  
Warren County Transportation Improvement District

Attest:



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Secretary-Treasurer, Neil F. Tunison  
Warren County Transportation Improvement District

Motion to approve:

Seconded by: