

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes**

Regular Board Meeting
Friday, December 4th, 2015

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by David Gully, at 9:00 a.m., on Friday, December 4th, 2015 at the Warren County Engineers Office, 210 W. Main Street Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

Attendees:

Board Members:

Dave Gully Chairperson
Eric Hansen Vice-Chairperson
Neil F. Tunison, Secretary/Treasurer
Christine Thompson
Bill Becker

Other Guests:

Rusty Schuermann, WCTID Legal Counsel
Mark Hurst, WCTID Accountant
Andy Brossart, WCTID Financial Advisor
Stefan Spinosa, ODOT
Barry Conway, City of Franklin
Jerry Haddix, Village of South Lebanon
Dan Corey, Warren County Engineer's Office

Heather Arling, Fifth Third Securities
Jon Brunot, Burgess & Niple
Katie Dillenburger, Bayer Becker
Caroline Duffy, Barr Prevost
Nathan Fischer, Woolpert
Dan Hoying, LJB
Betty Hull, Rasor Communications
Scott Knebel, Crawford, Murphy and Tilley
Tim Lowe, CESO
Steve Main, HNTB
Shawn Mason, Prime AE

Sam Morton, BWSC
Ralph Norman, CT Consultants
Ram Nunna, CH2MHill
Nick Selhorst, Choice One Engineering
Steve Shadix, Stantec
Kathy Streng, DZL
Joe Vogel, AECOM
Cindy Wallace, Tran Systems
Jeff Wallace, PB
Ed Williams, TEC Engineering

B. Approval of Minutes:

Motion made by Mr. Tunison seconded by Mr. Becker to approve the minutes of October 23rd, 2015 Regular Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, all members present each separately voting “Yes” thereon.

C. WCTID Program of Projects:

Mr. Corey reported to the Board the following updates:

NB Exit – Loop Ramp (ODOT PID 87401)

- It is now open! A Ribbon-Cutting event was held 11/2/15. It was well attended by dignitaries, guests and the press.

I-71 Fields-Ertel Road (ODOT PID 91060)

- R/W Acquisition on-going – clearance date is 6/3/16
- Tracing completion is anticipated to be 2/8/16
- Sale/Award date is 10/1/16
- Estimated Begin Construction date has been moved back to 3/1/17 and Estimated End Construction Date is now 6/30/17

I-71 SB Entrance Ramp at Fields-Ertel Road

- AECOM/URS was selected as consultant for the Preliminary Engineering Phase of the project
- Both traditional and non-traditional alternatives will be considered for solutions

Western Row Road Interchange Improvements – Phase 1 (PID 95120)

- Right-of-way acquisition is continuing with the clearance date being 2/10/16
- Sale/Award dates are 4/1/16 and 5/2/16
- Estimated Begin Construction date is 6/15/16 and Estimated End Construction date is 11/1/17

Western Row Road Interchange Improvements – Phase 2 (PID 93964)

- Right-of-Way Acquisition Phase is ongoing with the clearance date to be determined

SR 73 and SR 741 Intersection (PID 95318) Improvements

- R/W Acquisition to begin in 1st quarter 2016

SR 48 WAR-48-8.80 Mason Morrow Millgrove (ODOT PID 94494)

- R/W Acquisition Team continues with front end work. No offers have been made.

SR 63 from I-75 to Lebanon

- A kick-off meeting with ODOT and consultant occurred on 8/18/15

SR 123 from Beal Road to Robinson-Vail Road

- A kick-off meeting with ODOT with ODOT, the City of Franklin and the consultant will occur in the near future

Mason-Montgomery Road Corridor (CR21)

- Phase 1
 - Construction plans for SB lane from Escort Drive to Parkway Drive have been completed
 - R/W Acquisition will occur in 2016
- Phase 2
 - Construction Plans from Parkway Drive to Socialville-Fosters Road are being finalized
 - Right-of-Way Acquisition will occur in 2016
- Mason-Montgomery Road Corridor construction is anticipated to be completed by 2018

Socialville-Fosters Road Corridor (CR32)

- Phase 1 – Socialville-Fosters Road Widening and Bridge Replacement Project (Innovation Way to Columbia Road)
 - Sale/Award date – 1/13/16 and 1/22/16
 - Estimated Begin Construction date is 4/1/16 and Estimated End Construction date is 12/31/16

Innovation Way Corridor (CR383)

- Phase 1 – Construction Plans are being advanced
- Phase 2 – Construction Plans are being advanced under a WC Board of County Commissioners contract

Duke Blvd (CR 610)

- Design is being advanced

Union/Greentree Intersection (CR 33/CR 20)

- 90% plans submitted and are under review
- Right-of-way activities have begun

D. Financial Report – Mr. Tunison presented the October and November 2015 *Monthly Financial Report* to the Board. The *Monthly Financial Report* detailed both monthly and year-to-date cash activities for all funds of the TID. More specifically, the *Monthly Financial Report* detailed that as of November 30, 2015 the General Fund had a cash balance of \$920,507 and the TID as a whole had a cash balance of \$10,821,131. Mr. Hansen made a motion to accept the WCTID financial report as submitted, seconded by Mr. Becker. Upon roll call vote the motion carried with each member present separately voting “Yes” thereon

E. New Business

1. Resolution 2015-29 for the Board of Trustees to approve and accept the final 2015 budgets (final estimated resources and appropriations) and to authorize the Secretary-Treasurer to record such amounts in budgetary accounting records, to approve and authorize the Secretary-Treasurer to transfer \$32,000 from the Southwest Warren County Capital Project Fund to the Socialville-Fosters Road Corridor Improvement Project, and approve and authorize the Secretary-Treasurer to adopt the calendar year 2016 General Fund Budget included in Schedule B attached and made part of the resolution. Mr. Tunison made a motion and Mr. Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

2. Resolution No. 2015-30 for the Board of Trustees to authorize Secretary-Treasurer are hereby authorized, in coordination with the WCEO, and legal counsel, to proceed to finalize the bid proposal documents and to advertise for proposals for the construction of the Project, with the understanding that the bids will be opened and reviewed and the apparent winning bid will then be brought back before the WCTID Board of Trustees for approval and authorization to enter into contract for construction of the project. Mr. Becker made a motion and Mr. Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

F. Public Comments

Mr. Gully asked everyone to introduce themselves.

G. Upcoming Meeting Schedule

The Chairperson determined that the Annual Board Meeting would be held on Friday, January 22nd, 2016 at 9:00 a.m. Warren County Engineer’s Office, 210 W. Main Street, Lebanon, Ohio 45036

H. Adjournment

Motion made by Mr. Tunison and seconded by Mr. Becker to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:20 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 22nd day of January, 2016.



Chairperson, David Gully
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve:

Seconded by: