

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes
Board Meeting
Friday, October 26th, 2018**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, at 9:00 a.m., on Friday, October 26th, 2018 at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

Attendees:

Board Members:

Eric Hansen, Chairperson
Tiffany Zindel, Vice-Chairperson
Neil F. Tunison, Secretary-Treasurer
Chris Pozzuto
Eric Reiners

Other Guests:

Ben Miller, ODOT District 8
Mark Hurst, WCTID Accountant
Dan Corey, Warren County Engineer's Office
Dave Mick, Warren County Engineer' Office
Greg Rush, Warren County Engineer's Office
Savannah Shafer, Warren County Engineer's Office
Kurt Weber, Warren County Engineer's Office

Joe Bassil, HDR
Dana Bicknell, City of Lebanon
Greg Brown, DZL
Jon Brunot, Burgess & Niple
Kelly Everett, Structurepoint
Jay Hamilton, Mead Hunt
Rob Hans, CT Consultants
Steve Hartke, City of Mason
Betty Hull, Rasor Marketing
Steve Mary, Terracon
Shawn Mason, Prime AE
Jeff Pietch, Carpenter Marty
Brian Rhodes, JMT
Steve Shadix, Stantec
Andy Shahan, LJB, Inc.

Kathy Streng, DZL
Joe Vogel, WSP
Jeff Wallace, Barge Design
Jon Wiley, Woolpert
Ed Williams, TEC Engineering
Duane Phelps, WSP
Kendall Bales, JMT
David Addison, JMT

B. Approval of Minutes:

Motion made by Mr. Chris Pozzuto and seconded by Mr. Eric Reiners to approve the minutes of the August 24th, 2018 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

C. WCTID Program of Projects:

Mr. Dan Corey and Mr. Dave Mick reported to the Board the following updates:

SB Entrance Ramp – WAR IR 71 0.00 (PID 100198)

- Consultant continues designing the project through construction document phase
- Current Construction planned for 2021

Duke Boulevard Widening (Irwin-Simpson to Innovation Way Extension)

- Construction beginning in September - completion date by contract – March 25, 2019

Mason-Montgomery Road Widening

- Construction ~ 98% complete – completion date by contract – September 10, 2018

Western Row Road Interchange Improvements – Phase 2 (PID 93964)

- Construction ~ 70% complete – completion date by contract – June 1, 2019

Socialville-Fosters Road (CR-32) Improvement – Phase 2

- Preliminary design options analysis completed

Contract Time Extension(s):

- None

D. Financial Report

Mr. Mark Hurst presented the August 2018 and September 2018 Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of August 31st, 2018 the General Fund had an ending fund balance of \$704,033.07 and the WCTID as a whole had an ending fund balance of \$15,594,149.06 and as of September 30th, 2018 the General Fund had an ending fund balance of \$715,164.30 and the WCTID as a whole had an ending fund balance of \$17,143,796.39. Mr. Eric Reiners made a motion to accept the WCTID financial report as submitted, Mrs. Tif Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

E. New Business

1. Resolution Number 2018-26, A Resolution for Adoption and Amendment of Fund Budgets for Calendar Year 2018. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
2. Resolution Number 2018-27, A Resolution Authorizing Fund Level Transfers. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
3. Resolution Number 2018-28, A Resolution Approving and Authorizing Closeout-Work for the Duke Boulevard Widening Project. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
4. Resolution Number 2018-29, A Resolution Approving and Authorizing construction contract in relation to the Wilkens Boulevard Traffic Signals Project. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
5. Resolution Number 2018-30, A Resolution Approving and Authorizing signal work in relation to the Southwest Warren County Projects. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

F. Public Comments

Mr. Eric Hansen asked that everyone introduce themselves.

G. Upcoming Meeting Schedule

Mr. Eric Hansen announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday, December 7th, 2018 at 9:00 a.m. at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036, unless announced otherwise.

H. Adjournment

Motion made by Mrs. Tif Zindel and seconded by Mr. Eric Reiners to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:22 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 7th day of December 2018.



Chairperson, Eric Hansen
Warren County Transportation Improvement District

Attest:


Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: Eric Reiners

Seconded by: Tiffany Zindel