

**Warren County  
Transportation Improvement District  
Board of Trustees Meeting Minutes  
Board Meeting  
Friday, January 25<sup>th</sup>, 2019**

**A. Call to Order**

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, at 9:00 a.m., on Friday, January 25<sup>th</sup>, 2019 at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

**Attendees:**

**Board Members:**

Eric Hansen, Chairperson  
Neil F. Tunison, Secretary-Treasurer  
Chris Pozzuto  
Eric Reiners

**Other Guests:**

Scott Brown, ODOT District 8  
Mark Hurst, WCTID Accountant  
Dan Corey, Warren County Engineer's Office  
Dave Mick, Warren County Engineer' Office  
Savannah Shafer, Warren County Engineer's Office  
Kurt Weber, Warren County Engineer's Office

Marge Cunningham, Warren County Resident  
Katie Dillenburger, Bayer Becker  
Kelly Everett, Structurepoint  
Rob Hans, WSP  
Jay Hamilton, Mead Hunt  
Betty Hull, Rasor Marketing  
Steve Mary, Terracon  
Shawn Mason, Prime AE  
Kurt Seiler, City of Mason  
Steve Shadix, Stantec  
Jeff Wallace, Barge Design  
Ed Williams, TEC Engineering  
Dave Wormald, AECOM

**B. Nomination and Election of Officers:**

Mr. Eric Hansen stated that nominations and elections of officers needed to be addressed and inquired if anyone on the board would like to make any

nominations. After some discussion and consensus to elect the same slate of Officers for 2019, with Mr. Eric Hansen as Chairperson; Ms. Tiffany Zindel as Vice-Chairperson; and Mr. Neil Tunison as Secretary-Treasurer. Mr. Eric Hansen requested a motion be made to elect from the WCTID Board of Trustees as the Officers for 2019: Mr. Eric Hansen as Chairperson; Ms. Tiffany Zindel as Vice-Chairperson; and Mr. Neil Tunison as Secretary-Treasurer; Mr. Neil Tunison made the motion and seconded by Mr. Chris Pozzuto, upon roll call vote, motion carried with each member present separately voting "yes" thereon.

### **C. Approval of Minutes:**

Motion made by Mr. Eric Reiners and seconded by Mr. Chris Pozzuto to approve the minutes of the December 7<sup>th</sup>, 2018 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

### **D. WCTID Program of Projects:**

Mr. Dan Corey reported to the Board the following updates:

#### **SB Entrance Ramp – WAR IR 71 0.00 (PID 100198)**

- Public Comment period closed on January 5<sup>th</sup>
- Consultant continues designing the project through construction document phase
- Current Construction planned for 2021

#### **Duke Boulevard Widening (Irwin-Simpson to Innovation Way Extension)**

- Construction substantially completed except for traffic signal
  - Traffic signal due to be installed in March 2019

#### **Mason-Montgomery Road Widening**

- Construction substantially completed

#### **Western Row Road Interchange Improvements – Phase 2 (PID 93964)**

- Construction ~ 80% complete – completion date by contract – June 1, 2019

#### **Socialville-Fosters Road (CR-32) Improvement – Phase 2**

- Preliminary design options analysis completed

#### **Wilkens Boulevard Signals**

- Construction just beginning ~ 0% complete – completion date by contract – August 1, 2019

#### **SR 63 – Union Road to SR741**

- BUILD Application is being prepared to be submitted in 2019
- Local Funding Plan is being discussed with stakeholders

**Contract Time Extension(s):**

- None

**D. Financial Report**

Mr. Mark Hurst presented the December 2018 Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of December 31<sup>st</sup>, 2018 the General Fund had an ending fund balance of \$772,968.36 and the WCTID as a whole had an ending fund balance of \$10,549,535.57. Mr. Neil Tunison made a motion to accept the WCTID financial report as submitted; Mrs. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

**E. New Business**

1. Resolution Number 2019-01, A Resolution for Adoption and Amendment of Fund Budgets for Calendar Year 2019. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution Number 2019-02, A Resolution authorizing consultant services for Columbia Road with The Kleingers Group. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution Number 2019-03, A Resolution approving amendment of Intergovernmental Agreement designing new projects with the Warren County Board of Commissioners. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

**F. Public Comments**

Mr. Eric Hansen asked that everyone introduce themselves.

**G. Upcoming Meeting Schedule**

Mr. Eric Hansen announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday, February 22<sup>nd</sup>, 2019 at 9:00 a.m. at the Warren County

Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036, unless announced otherwise.

#### H. Adjournment

Motion made by Mr. Chris Pozzuto and seconded by Mr. Eric Reiners to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:18 a.m.

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Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 22<sup>nd</sup> day of February, 2019.

  
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Chairperson, Eric Hansen  
Warren County Transportation Improvement District

Attest:  
  
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Secretary-Treasurer, Neil F. Tunison  
Warren County Transportation Improvement District

Motion to approve: Mr. Eric Reiners

Seconded by: Mr. Chris Pozzuto