

**Warren County  
Transportation Improvement District  
Board of Trustees Meeting Minutes  
Board Meeting  
Friday, February 28<sup>th</sup>, 2020**

**A. Call to Order**

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, at 9:00 a.m., on Friday, February 28<sup>th</sup>, 2020 at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

**Attendees:**           **Board Members:**  
Eric Hansen, Chairperson  
Tiffany Zindel, Vice-Chairperson  
Neil F. Tunison, Secretary-Treasurer  
Chris Pozzuto  
Eric Reiners  
Non-Voting  
State Senator Steve Wilson  
State Representative Scott Lipps

**Absent:**               **None**

**Other Guests:**  
Mark Hurst, WCTID Accountant  
Rusty Schuermann, WCTID Legal  
Scott Brown, ODOT District 8  
Kurt Weber, Warren County Engineer's Office  
Dana Bicknell, City of Lebanon  
Steve Hartke, City of Mason  
Dan Corey

Katie Dillenburg, Bayer Becker  
Anna Durastanti, OR Colan Associates  
Ben Dusina, S&ME Inc.  
Jay Hamilton, Mead Hunt  
Scott Knebel, Crawford, Murphy, Tilly  
Joe Kaufman, Fishbeck  
Steve Mary, Terracon  
Shawn Mason, Prime AE  
Duane Phelps, WSP USA  
Steve Shadix, Stantec  
Andy Shahan, LJB Inc.

Jon Wiley, Woolpert  
Ed Williams, TEC Engineering  
Dave Wormald, AECOM  
Nick Yeretzian, The Kleingers Group

**C. Approval of Minutes:**

Motion made by Ms. Tiffany Zindel and seconded by Mr. Eric Reiners to approve the minutes of both the January 24<sup>th</sup>, 2019 Regular Board Meeting and the January 31<sup>st</sup>, 2020 Special Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

**D. WCTID Program of Projects:**

Mr. Dan Corey and Mr. Neil Tunison reported to the Board the following updates:

**SB Entrance Ramp – WAR IR 71 0.00 (PID 104844)**

- ROW Acquisition is ongoing with offers being presented
- Sale of construction project is May 2021
- Estimated Begin of Construction is August 2021 with completion being June 2023

**Mason-Montgomery Road – Concrete Median - WAR-CR21-0.23-0.41 (PID 109613)**

- Plan on advertising project in March
- Anticipate award of construction contract at April Board meeting

**SR 63 – Union Road to SR741**

- Coordinating with Duke Energy regarding relocation of pole lines
- Duke Energy has provided three (3) preliminary alignment for a utility corridor located on State's prison property
  - WCTID and ODOT will be setting up a meeting with Department of Administration Services to present and discuss alignments

**Columbia Road Widening (Socialville-Fosters to Fitzgerald)**

- Construction Phase ongoing
- Completion date based on construction contract is May 31, 2020

**Contract Time Extension(s):**

None

**D. Financial Report**

Mr. Mark Hurst presented the January 2020 Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of January 31<sup>st</sup>, 2020 the General Fund had an ending fund balance of \$1,104,028.33 and the WCTID as a whole had an ending fund balance of \$9,494,973.77. Mr. Chris Pozzuto made a motion to accept the WCTID financial report as submitted; Ms. Tiffany Zindel

seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

#### **E. New Business**

1. Resolution Number 2020-05, A Resolution Establishing a New Fund. Mr. Eric Reiners made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution Number 2020-06, A Resolution for Adoption and Amendment of Fund Budgets for Calendar Year 2020. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution 2020-07, A Resolution for Advancing of Funds. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
4. Resolution 2020-08, A Resolution approving and authorizing Safety Study Applications for the I-75 and SR 73 Interchange Improvements Project and the SR741 and Remick Boulevard Intersection Improvement Project. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
5. Resolution 2020-09, A Resolution designating King Ave and Kings Court intersection improvement project and approving inclusion in the WCTID Transportation Program of Projects and Related Actions. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
6. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 02 to Consultant Agreement 2016-03 with TEC Engineering, Inc. dated May 25th, 2016 for the “Southwest Warren County Projects”, increasing the contract price by \$30,000.00, making the new not-to-exceed amount under the Agreement of \$55,000.00, with no increase in contract time. Mr. Chris Pozzuto made a motion to approve and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

#### **G. Public Comments**

Mr. Eric Hansen asked that everyone introduce themselves.

#### H. Upcoming Meeting Schedule

Mr. Eric Hansen announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday, March 27<sup>th</sup> at 9:00 a.m. at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036, unless announced otherwise.

#### I. Adjournment

Motion made by Mr. Eric Reiners and seconded by Mr. Neil Tunison to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:14 a.m.

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Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 28<sup>th</sup> day of February, 2020.

  
\_\_\_\_\_  
Chairperson, Eric Hansen  
Warren County Transportation Improvement District

Attest:

  
\_\_\_\_\_  
Secretary-Treasurer, Neil F. Tunison  
Warren County Transportation Improvement District

Motion to approve: *Mr. Eric Reiners*

Seconded by: *Ms. Tiffany Zindel*