

**Warren County  
Transportation Improvement District  
Board of Trustees Meeting Minutes  
Board Meeting  
Friday, September 27, 2019**

**A. Call to Order**

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, at 9:00 a.m., on Friday, September 27<sup>th</sup>, 2019 at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

**Attendees:**

**Board Members:**

Eric Hansen, Chairperson  
Tiffany Zindel, Vice-chairperson  
Neil F. Tunison, Secretary-Treasurer  
Chris Pozzuto  
Eric Reiners

**Other Guests:**

Mark Hurst, WCTID Accountant  
Rusty Schuermann, WCTID Legal  
Stefan Spinosa, ODOT District 8  
Scott Brown, ODOT District 8  
Dan Corey, Warren County Engineer's Office  
Kurt Weber, Warren County Engineer's Office  
Dana Bicknell, City of Lebanon  
Steve Hartke, City of Mason

Joe Bassil, HDR  
Greg Brown, DLZ  
Jon Brunot, Burgess & Niple  
Paul Butt, O.R. Colan  
Katie Dillenberger, Bayer Becker  
Jay Hamilton, Mead Hunt  
Andrea Harth, TEC Engineering  
Betty Hull, Rasor Marketing  
Steve Mary, Terracon  
Shawn Mason, Prime AE  
Ralph Norman, LJB  
Steve Shadix, Stantec  
Jeff Wallace, Barge Design  
Nick Yeretian, The Kleingers Group

## **B. Approval of Minutes:**

Motion made by Mr. Chris Pozzuto and seconded by Ms. Tiffany Zindel to approve the minutes of the August 23<sup>rd</sup>, 2019 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

## **C. WCTID Program of Projects:**

Mr. Dan Corey and Mr. Neil Tunison reported to the Board the following updates:

### **SB Entrance Ramp – WAR IR 71 0.00 (PID 100198)**

- Stage 2 and Preliminary Right-of-Way Plans submitted
- Current Construction planned to start in 2021 and be completed in 2022

### **Mason-Montgomery Road – Concrete Median - WAR-CR21-0.23-0.41 (PID 109613)**

- Consultant continues designing the project through construction document phase
- Current Construction planned for Spring 2020

### **SR 63 – Union Road to SR741**

- BUILD Application was submitted on July 15th 2019
- At TRAC Committee’s Work Session held on September 25<sup>th</sup>, SR 63 was discussed and considered to be awarded \$5M for ROW. The DRAFT Work Session will be held on October 9<sup>th</sup>, and the FINAL Work Session will be held on November 6<sup>th</sup>.
- Local Funding Plan is being discussed with local stakeholders

### **Columbia Road Widening (Fitzgerald to Socialville-Fosters)**

- Bids were received on September 24<sup>th</sup> and part of New Business
- Anticipated construction in 2019 and being completed in 2020

### **Contract Time Extension(s):**

None

## **D. Financial Report**

Mr. Mark Hurst presented the August 2019 Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of August 31<sup>st</sup>, 2019 the General Fund had an ending fund balance of \$918,344.22 and the WCTID as a whole had an ending fund balance of \$10,682,583.06. Mr. Eric Reiners made a motion to accept the WCTID financial report as submitted; Mr. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

## **E. New Business**

1. Resolution Number 2019-17A, a resolution for adoption and amendment of Fund Budgets for Calendar Year 2019. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
2. Resolution Number 2019-18, a Resolution authorizing Intergovernmental Agreement. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
3. Resolution Number 2019-19, a Resolution Approving and Authorizing Retention Construction Services for Columbia Road Widening Project. Mr. Eric Reiners made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

#### **F. Public Comments**

Mr. Scott Brown announced that ODOT District 8 will be holding Local Public Agency (LPA) Day on Monday December 9th at Countryside YMCA, 1699 Deerfield Road, Lebanon, OH 45036 from 8:30am to 1:00 pm. It is a free event and currently unlimited seating. Also, Mr. Eric Hansen asked that everyone introduce themselves.

#### **G. Upcoming Meeting Schedule**

Mr. Eric Hansen announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday, October 25<sup>th</sup> at 9:00 a.m. at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036, unless announced otherwise.

#### **H. Adjournment**

Motion made by Mr. Neil Tunison and seconded by Ms. Tiffany Zindel to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:12 a.m.

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Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 27<sup>th</sup> day of September, 2019.

  
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Chairperson, Eric Hansen

Warren County Transportation Improvement District

Attest:



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Secretary-Treasurer, Neil F. Tunison  
Warren County Transportation Improvement District

Motion to approve: *Ms. Tiffany Zindel*

Seconded by: *Mr. Neil Tunison*