

**Warren County
Transportation Improvement District
Board of Trustees Regular Meeting
September 25th, 2020 at 9:00 A.M.
By Electronic Participation (Microsoft Teams)
In Accordance with HB 197**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Ms. Tiffany Zindel, at 9:00 a.m., on Friday, September 25th, 2020 by electronic participation (Microsoft Teams) in accordance with HB197 and roll call was taken.

Attendees: **Board Members:**
Tiffany Zindel, Vice-Chairperson
Neil F. Tunison, Secretary-Treasurer
Chris Pozzuto

Absent: **Board Members:**
Eric Hansen, Chairperson
Eric Reiners

Other Guests: Mark Hurst, WCTID Accountant
Rusty Schuermann, WCTID Legal
Stefan Spinosa, ODOT District 8
Scott Brown, ODOT District 8
Eric Beck, Hamilton County Engineer's Office
Kurt Weber, Warren County Engineer's Office
Dana Bicknell, City of Lebanon
Steve Hartke, City of Mason
Dan Corey
Michelle Terrell
David Addison
Mike Murray, IBI Group
Katie Dillenburger, Bayer and Becker
Edward Williams, TEC
Joe Kaufman
Brad Ackel, Carpenter Marty
Andrew Brossart, LJB
Ashley Patrick, DZL
Betty Hull, Rasor Marketing
Jake Stremmel, HDR
Kendall Bales, JMT
Steve Shadix, Stantec

Ben Dusina
John Brigham, WSP
Dan Hoying, LJB
Craig Litmer
Caroline Duffy, 143 Engineers
Duane Phelps, WSP
Steven Proffitt, IBI Group
Frank Aransky, American Structurepoint
Jeff Heimann, Strand Engineering
Jay Hamilton, Mead Hunt
Jon Wiley, Woolpert
Scott Knebel, CMT

B. Approval of Minutes:

Motion made by Mr. Chris Pozzuto and seconded by Ms. Tiffany Zindel to approve the minutes of the June 26th, 2020 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

C. WCTID Program of Projects:

Mr. Dan Corey and reported to the Board the following updates:

SB Entrance Ramp – WAR IR 71 0.00 (PID 104844)

- ROW Acquisition is ongoing with offers being presented
- Sale of construction project is May 2021
- Estimated Begin of Construction is August 2021 with completion being June 2023

SR 63 – Union Road to SR741

- Coordinating with Duke Energy regarding relocation of pole lines
- Work and coordination with ODOT regarding utility, right-of-way, and environmental clearance continues

King Avenue at King Court Roundabout

- Design ongoing

Mason-Morrow-Millgrove Road Realignment

- Safety Funds were awarded to WCTID
- Selection of Consultant has been completed

SR 741 and Remick Boulevard

- Safety Funds were awarded to WCTID
- Selection of Consultant has been completed

I-75 & SR 73 Ramp Improvements

- Safety Funds were awarded to WCTID
- Selection of Consultant has been completed

Contract Time Extension(s): None

E. Financial Report

Mr. Mark Hurst presented the June, July, and August 2020 Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of August 31st, 2020 the General Fund had an ending fund balance of \$837,350.44 and the WCTID as a whole had an ending fund balance of \$12,837,461.05. Mr. Chris Pozzuto made a motion to accept the WCTID financial report as submitted; Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

F. New Business

1. Resolution Number 2020-27, a Resolution for Establishment of New Fund. Mr. Chris Pozzuto made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution Number 2020-28, a Resolution for Adoption and Amendment of Fund Budgets for Calendar Year 2020. Mr. Chris Pozzuto made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution Number 2020-29, a Resolution Designating Transportation Improvement Project to wit: I-75 and SR 73 Interchange Project WAR SR73 3.66 (PID 113717); Authorizing Intergovernmental Agreement with Franklin and Springboro; Authorizing LPA Agreement with ODOT; and Authorizing Agreement for Project Consultant Services. Mr. Chris Pozzuto made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
4. Resolution Number 2020-30, a Resolution Designating Transportation Improvement Project to wit: Mason-Morrow-Millgrove Realignment Project WAR CR 38 1.15 (PID 113722); Authorizing Intergovernmental Agreement with Lebanon; Authorizing LPA Agreement with ODOT; and Authorizing Agreement for Project Consultant Services. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

5. Resolution Number 2020-31, a Resolution Designating Transportation Improvement Project to wit: SR-741 & Remick Boulevard Project WAR SR 741 17/21 (PID 113721); Authorizing Intergovernmental Agreement with Springboro; Authorizing LPA Agreement with ODOT; and Authorizing Agreement for Project Consultant Services. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
6. Resolution 2020-32, a Resolution Authorizing Consultant Services for I-71 and Mason-Montgomery SB Entrance Ramp Project with MakSolve. Mr. Chris Pozzuto made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

G. Public Comments

No public comment.

H. Upcoming Meeting Schedule

Mr. Neil Tunison announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday, October 23rd at 9:00 a.m., unless announced otherwise.

I. Adjournment

Motion made by Mr. Chris Pozzuto and seconded by Ms. Tiffany Zindel to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:32 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 9th day of December, 2020.

Presiding Trustee
Warren County Transportation Improvement District

Attest:


Secretary-Treasurer, Neil F. Tunison

Warren County Transportation Improvement District

Motion to approve: Mr. Chris Pozzuto

Seconded by: Ms. Tiffany Zindel