

**Warren County  
Transportation Improvement District  
Board of Trustees Meeting Minutes**

Regular Board Meeting  
Friday, October 28, 2011

**A. Call to Order**

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by the Chairperson, Mr. David Gully, at 9:05 a.m., Friday, October 28, 2011 at the Warren County Engineers Office, 105 Markey Road, Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; Mr. Tunison stated that Ms. Christine Thompson called, stating she would be at the meeting. Mr. Gully requested attendees to introduce themselves and state what company they represented; Ms. Thompson was duly noted as having arrived at 9:08 am.

**Attendees:**

**Board Members:** David R. Gully, Chairman  
Eric Hansen, Vice -Chair  
Neil F. Tunison, Secretary/Treasurer  
Bill Becker  
Christine Thompson

**Other Guests:** Rusty Schuermann, WCTID Council  
Andrew Brossart, Fifth Third Securities, Inc  
Andy Fluegemann, ODOT District 8  
Brian Cunningham, OKI  
Cindy Wallace, Tran Systems  
Dan Corey, Warren County Engineer's Office  
David Vomacka, CH2M Hill  
Ed Williams, TEC Engineering  
Jamal Adhami, SHA Engineering, LLC  
Jeff Wallace, Parsons Brinckerhoff  
Jon Cox, ENTRAN  
Kurt Seiler, City of Mason  
Kurt Weber, Warren County Engineer's Office  
Lois McKnight, Deerfield Township  
Mark Hurst, WCTID Accountant  
Sheliah Withrow, Warren County Engineer's Office  
Steve Mary, ODOT District 8  
Steve Shadix, ENTRAN

**B. Approval of Minutes: September 23, 2011 Board Meeting**

Motion made by Mr. Tunison, seconded by Mr. Hansen, to approve the minutes of the September 23, 2011 Regular Meeting of the Warren County Transportation Improvement District as submitted, upon roll call vote, carried with each member present separately voting "yea" thereon.

**C. Transportation Improvement Projects Progress Update**

**1. I-71 / Fields-Ertel Mason-Montgomery Road Interchange Area**

Mr. Dan Corey stated a meeting at ODOT Central Office was held on September 27 and the Scope of Services for the I-71 North Bound Exit Ramp (ODOT PID No. 87399) has been defined; WCTID can issue a contract to the Consultant once the fee is agreed upon, then we can move to the resolution stage.

Mr. Corey stated there was no update on I-71 Northbound Loop Ramp from I-71 to Fields-Ertel Road (ODOT PID 81052) project.

**2. I-71 / Western Row Road Interchange Project**

Mr. Steve Shadix from ENTRAN stated that the Certified Traffic package has been submitted, comments from ODOT and City of Mason have been received and ENTRAN is addressing those comments.

**3. I-75 / at SR73 Interchange Project**

Mr. Corey stated that Scope of Services meeting had been held on October 7, 2011 at ODOT District 8 with Jim Hamilton and that a Scope Field Review meeting is to be scheduled.

**D. Financial Report - Secretary - Treasurer**

Mr. Tunison stated that WCTID financial report is included in today's packet it is looking good and they are at a point such that checks can be written. Mr. Gully inquired if there was any discussion regarding the WCTID financial report as submitted. Being no questions or further discussion Mr. Gully requested a motion be made to accept and approve the WCTID financial report as submitted, Mr. Hansen made a motion, seconded by Ms. Thompson, upon roll call vote, carried with each member present separately voting "yea" thereon.

**E. Old Business**

**1. MVRPC update**

Mr. Corey stated WCTID applied for and had been approved by MVRPC for membership. He further stated that an application has been submitted to MVRPC requesting construction funds that would provide a 20% Local Funds and 80% Federal Funds split.

## **F. New Business**

### **1. Resolution No. 2011-09 A resolution authorizing Intergovernmental Agreement 2011-2012 with Deerfield Township:**

Mr. Tunison stated Deerfield Township agrees to financially participate in funding for the TID and agrees to contribute \$1 million at the end of next week and further agrees that \$1 million will be contributed at the end of January 2012 and January 2013 to be applied to the Fields-Ertel Interchange Area Improvements. Being no questions or further discussion Mr. Gully requested a motion be made to accept and approve the Resolution No. 2011-09, Ms. Thompson made a motion, seconded by Mr. Hansen, upon roll call vote, carried with each member present separately voting "yea" thereon.

### **2. Resolution No. 2011-10 A resolution by Warren County Transportation Improvement District Authoring Amendments and Changes to the Initial Budget:**

Mr. Tunison stated Resolution No. 2011-10 modifies the budget as the original budget had been approved for \$7 thousand, however the bills currently total \$8 thousand. This has come about for the following reasons: more time had been spent on the WCTID legal and financial issues than expected and initially the fiscal year was expected to be July 1 through June 31 however it was brought to our attention that the fiscal year is January 1 through December 31, therefore the budget needs to be increased to cover the balance of this fiscal year. Being no questions or further discussion Mr. Gully requested a motion be made to accept and approve the Resolution No. 2011-10, Mr. Hansen made a motion, seconded by Mr. Becker, upon roll call vote, carried with each member present separately voting "yea" thereon.

## **G. Public Comments**

Mr. Gully inquired if there were any public comments. Having received no public comments Mr. Gully took this time to thank ODOT for working with WCTID and further stated that he has heard only good things about their involvement. Mr. Schuermann inquired if Columbus ODOT should be advised of the additional funding commitment by Deerfield to the WCTID project. Mr. Fluegemann, ODOT District 8, stated a letter could be sent to make them aware.

## **H. Next Regular Board Meeting**

Mr. Tunison stated that the next two WCTID meetings occur during the week of Thanksgiving and Christmas and suggest that these meetings be rescheduled to November 18 and December 16, respectively. Ms. Thompson inquired if the November and December meetings could be combined into one meeting. Discussion followed with the suggestion of cancelling the November 18<sup>th</sup> meeting and holding the next meeting on December 16<sup>th</sup>; being no questions or further discussion it was agreed that the November 18<sup>th</sup> meeting be cancelled.

Next Regular Board Meeting      December 16, 2011 at 9:00 a.m.  
Warren County Engineer's Office  
105 Markey, Conference Room,  
Lebanon, Ohio 45036

**I. Adjournment**

Motion by Ms. Thompson, seconded by Mr. Hansen, to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:20am.

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Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 16<sup>th</sup> day of December 2011.



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Chairperson, David R. Gully  
Warren County Transportation Improvement District

Attest: 

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Secretary-Treasurer, Neil F. Tunison  
Warren County Transportation Improvement District

Motion to approve: Christine Thompson

Seconded by: Bill Becker