

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes**

Regular Board Meeting
Friday, April 27, 2012

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by the Chairperson, Mr. David Gully, at 9:00 a.m., Friday, April 27, 2012 at the Warren County Engineers Office, 210 W. Main Street. Conference Room, Lebanon, Ohio 45036

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes" thereon. Mr. Gully requested attendees to introduce themselves and state what company they represented.

Attendees:

Board Members: David R. Gully, Chairperson
Eric Hansen, Vice Chairperson
Neil F. Tunison, Secretary/Treasurer
Bill Becker
Christine Thompson

Other Guests: Rusty Schuermann, WCTID Legal Council
Cindy Wallace, Tran Systems
Dan Corey, Warren County Engineer's Office
Richard Fair, City of Mason
Ed Williams, TEC Engineering
Kurt Weber, Warren county Engineer's Office
Joe Vogel, ODOT District 8
Lois McKnight, Deerfield Township
Melissa Taylor, ODOT District 8
Martin Eger, EMH&T
Jon Cox, Stantec
Ram Nunna, CH2M Hill
Mark Hurst, WCTID Accountant
Sharon Lawhorn, Warren County Engineer's Office
Heather Arling, Fifth-Third Securities
Brian Cunningham, OKI,
Jamal Adhami, SHA-Engineering LLC
Jeff Wallace, PB Engineering
Betty Hull, Razor Marketing Resource

B. Approval of Minutes: March 23, 2012 Board Meeting

Motion made by Mr. Neil Tunison seconded by Mr. Eric Hansen to approve the minutes of the March 23, 2012 Regular Meeting and the March 23, 2012 Finance Committee Meeting of the Warren County Transportation Improvement District as submitted, upon roll call vote, carried with each members present each separately voting "Yes" thereon.

C. WCTID Program of Projects

1. I-71 / Fields-Ertel Mason-Montgomery Road Interchange Project

Mr. Dan Corey reported that the Stage 1 for the Gore Ramp Project (PID 87399) has been submitted for ODOT's review. For the NB Loop Ramp from I-71 to Fields-Ertel Project (PID 87401) Mr. Corey reported that at the ODOT/WCTID quarterly meeting it was stated that due to the seasonal aspect of certain environmental field work, for evaluating Running Buffalo Clover, ODOT recommended that this work be performed in May of 2012. Therefore, a contract with CH2MHill to perform such work is to be considered under New Business. Mr. Joe Vogel asked that the project reference officially be changed from "NB Loop Ramp from I-71 to Fields-Ertel Project (PID 87401)" to "NB Loop Ramp from I-71 to Mason-Montgomery Road Project (PID 87401)" because the terminus of the Loop Ramp is no longer Fields-Ertel Road but Mason-Montgomery Road. The Board agreed to the suggestion.

2. I-71 / Western Row Road Interchange Project

Mr. Corey reported that a meeting was held with a stakeholder to address some concerns that were brought forth. At the meeting two (2) alternatives were discussed – Alternative 4 and Alternative 5. Both Alternatives contemplated the east side of the interchange with Columbia Road being relocated to the east of its current location and creating a new intersection with Western Row Road. Due to funding and the traffic analysis it has been determined that it is more conducive to phase this project, and relocating Columbia Road has become Phase 1 of the project. An STP application was submitted to OKI for Phase 1 on April 20, 2012.

3. I-75 / at SR73 Interchange Project

Mr. Corey stated the I-75 at SR73 Interchange - Ramp C Project was on schedule and within budget. Mr. Tunison and Ms. Christine Thompson indicated that at the WCTID May board meeting the IGA between Springboro and the WCTID should be ready for action by the Board. Ms. Thompson reported that she sent an e-mail to MVRPC requesting that the WCTID be designated as the recipient of the MRVPC-STP funds. Mr. Corey stated that this request is being done because the WCTID is entering into Preliminary Legislation at ODOT's behest and that the WCTID will be identified and designated as the Local Public Agency ("LPA") with responsibility for project funding shares as set forth in the Preliminary Legislation. Mr. Corey further reported that this Preliminary Legislation should be ready to be presented to the WCTID board, in the form of a WCTID resolution, at the May meeting, as well.

D. Committee Reports

Mr. Tunison stated there were no reports.

E. Financial Report - Secretary - Treasurer

Mr. Tunison stated that WCTID financial report is included in today's packet. Mr. Tunison discussed the report. Being no questions or further discussion, Mr. Gully requested a motion be made to accept and approve the WCTID financial report as submitted. Ms. Chris Thompson made a motion to accept and approve the WCTID financial report as submitted, seconded by Mr. Bill Becker, upon roll call vote the motion carried with each member present separately voting "Yes" thereon.

F. New Business

Mr. Tunison asked Mr. Corey to discuss the necessity for environmental studies for the HAM/WAR-71 & FE/MM Interchange Project (PID 81502) and requested authority to execute a consultant agreement with CH2MHill, in an amount not to exceed \$3,000.00, for environmental services relating to the Running Buffalo Clover field work. Mr. Corey stated that at the ODOT/WCTID quarterly meeting ODOT recommended that this work be performed during the 2012 Running Buffalo Clover season, which occurs between mid-May and mid-June, which necessitates that this work be authorized now at the April WCTID Board meeting. Mr. Gully requested a motion be made to authorize Secretary-Treasurer on behalf of the WCTID board, in consultation with WCTID Legal Counsel, to prepare and execute a consultant agreement with CH2MHill, in an amount not to exceed \$3,000.00 for environmental services relating to Running Buffalo Clover field work, as necessary for the HAM/WAR-71 & FE/MM Interchange Study, Improvement Project (PID 81052). Ms. Thompson made this motion, seconded by Mr. Hansen, upon roll call vote, carried with each member present separately voting "yea" thereon.

Upon meeting schedule;

The Chairperson determined that the next Regular Board Meeting would be re-scheduled from Friday, May 25, 2012, in light of the Memorial Day Holiday and board member availability, to be held on Thursday, May 24, 2012 at 11:00 AM, Warren County Engineer's Office, 210 W. Main Street, Lebanon, Ohio 45036.

I. Adjournment

Motion by Mr Bill Becker, seconded by Mr. Neil Tunison to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:43 AM.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this ____ day of April, 2012.



Chairperson, David R. Gully
Warren County Transportation Improvement District

Attest: 

Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: Christine Thompson

Seconded by: Bill Becker