

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes**

Regular Board Meeting
Friday, August 22, 2014

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by the Chairperson, Mr. Dave Gully, at 9:00 a.m., on Friday, August 22, 2014 at the Warren County Engineers Office, 210 W. Main Street Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

Attendees:

Board Members:

Neil F. Tunison, Secretary/Treasurer
Bill Becker
David Gully
Eric Hansen-Absent
Christine Thompson-Absent

Other Guests:

Peter Beck, State Representative
Rusty Schuermann, WCTID Legal Counsel
Dan Corey, Warren County Engineer's Office
Steve Mary, ODOT
Ed Williams, TEC Engineering
Dane Vandewater, Cardno JFNew
Jake Stremmel, HDR
Joe Cottrill, CDS Associates
Cindy Wallace, Transystems
Gary Vidmar, South Lebanon
Lois McKnight, Deerfield Township
Steve Shaddix, Stantec
Kurt Siler, City of Mason
Darren Owens, City of Lebanon
Andy Shahan, LJB
Doug Miller, Jones Stuckey
Jeff Wallace, Parsons Brinckerhoff, Inc.
Jason Starner, BWSC
John Brunot, Burgess & Niple

Ralph Norman, CT Consultants
Mike Eddy, LJB
Betty Hull, Rasor
Kurt Weber, Warren County Engineers
Bobbi Apking, Warren County Engineers
Ken Taylor, Warren County Resident

B. Approval of Minutes:

August 22, 2014 Board Meeting: Motion made by Mr. Bill Becker seconded by Mr. Neil Tunison to approve the minutes of June 27, 2014 Annual Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, all members present each separately voting “Yes” thereon.

C. WCTID Program of Projects

Mr. Corey reported on the Program of Projects as follows:

1. **I-71/Fields-Ertel Mason-Montgomery Road Interchange**
 - a. NB Exit –Gores Extension (ODOT PID No. 87399)
 - i. Punch list for the project is being established
2. **NB Exit – Loop Ramp (ODOT PID 87401)**
 - a. Grading and underground utilities are being performed, piers are being set
 - b. Completion targeted for October 2015
3. **I-71/Western Row Interchange Project**
 - a. Opinion of project cost for ALT 6 is being revised and will be ready at next TID meeting
 - b. HB51 – WCTID was awarded \$250,000
 - c. TRAC Presentation is September 25th
 - d. Phase 1 Preliminary ROW Plans approved
 - i. ROW Acquisition Team field scope meeting occurred on July 18th
 - ii. Recommendation to the TID Board to authorize the Secretary-Treasurer to enter into contracts with Acquisition Team will be presented at September’s meeting
4. **SR 73 Corridor**
 - a. I-75 and SR 73 – Ramp C
 - i. Construction of the roadway will be completed in the next two weeks
 1. New Ramp to be opened on 8/27

- ii. Waterworks construction will be require the contract completion date to be extended
 - b. SR 73 and SR 741 Intersection
 - i. AER was submitted to ODOT for their review
- 5. **SR 48 at Mason Morrow Millgrove Road Intersection – No report**
- 6. **Union Road Corridor – No report**
- 7. **Southwest Warren County Area Improvements**
 - a. Mason Montgomery Road Corridor
 - i. Phase 1 and Phase 2 under design
 - b. Socialville Fosters Road Corridor
 - i. Phase 1 under design
 - c. Wilkens Boulevard Corridor
 - i. Planning ongoing
 - d. Innovation Way Corridor

D. Committee Reports – none

E. **Financial Report** –Neil Tunison – Mr. Tunison presented the July 2014 *Monthly Financial Report* to the Board. The *Monthly Financial Report* detailed both monthly and year-to-date cash activities for all funds of the TID. More specifically, the *Monthly Financial Report* detailed that as of July 31, 2014 the General Fund had a cash balance of \$795,508 (with \$52,174 of purchase orders outstanding, leaving an unencumbered cash balance of \$743,334) and that the TID as a whole had a cash balance of \$6,782,470 (with \$2,470,811 of purchase orders outstanding, leaving an unencumbered cash balance of \$4,311,659). Mr. Bill Becker made a motion to approve and accept the WCTID July 2014 *Monthly Financial Report* as submitted, seconded by Mr. Dave Gully. Upon roll call vote the motion carried with each member present separately voting “Yes” thereon.

F. New Business

1. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 02 to Consultant Agreement with Razor Marketing, dated May 30, 2013 for the WAR IR 71 3.62 Western Row Road (PID 93964 and WAR-CR15-3.49 Columbia Road (PID 95120) projects, increasing the contract time from June 30, 2014 to June 30, 2015, with no new not-to-exceed amount. Mr. Bill Becker made a motion and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

2. **Resolution No. 2014-11** A Resolution authorizing the Secretary-Treasurer on behalf of the WCTID board to enter into a LPA Federal Local-Let Project Agreement with Ohio Department of Transportation. Mr. Bill Becker made a motion and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

G. Public Comments

Mr. Gully asked everyone to introduce themselves.

H. Upcoming Meeting Schedule

The Chairperson determined that the next Regular Board Meeting would be held on Friday, September 26, 2014 at 9:00 a.m. Warren County Engineer's Office, 210 W. Main Street, Lebanon, Ohio 45036

I. Adjournment

Motion made by Mr. Bill Becker and seconded by Mr. Neil Tunison to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:35 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 26th day of September, 2014.



Chairperson, Dave Gully
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: _____

Seconded by: _____