

**Warren County  
Transportation Improvement District  
Board of Trustees Meeting Minutes**

Regular Board Meeting  
Friday, July 24<sup>th</sup>, 2015

**A. Call to Order**

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Dave Gully, at 9:00 a.m., on Friday, July 24<sup>th</sup>, 2015 at the Warren County Engineers Office, 210 W. Main Street Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

**Attendees:**

**Board Members:**

Dave Gully, Chairperson  
Neil F. Tunison, Secretary/Treasurer  
Bill Becker  
Christine Thompson

Eric Hansen Vice-Chairperson - present as noted

**Other Guests:**

Rusty Schuermann, WCTID Legal Counsel  
Mark Hurst, WCTID Accountant  
Mark Policinski, OKI  
Tammy Campbell, ODOT  
Brian Rhodes, JTM  
Darren Owens, City of Lebanon  
Jerry Haddix, Village of South Lebanon  
Dan Corey, Warren County Engineer's Office  
Caroline Duffy, Barr Prevost  
Cindy Wallace, Tran Systems  
Dan Hoying, LJB  
Dan Hust, Makino  
Ed Williams, TEC Engineering  
Jeff Heimann, Strand Associates  
Jeff Pietch, Carpenter Marty  
Joe Vogel, AECOM  
Katie Dillenburger, Bayer & Becker  
Lois McKnight, Deerfield Township  
Mimi Rasor, Rasor Communications

Ralph Norman, CT Consultants  
Ram Nunna, CH2MHill  
Shawn Mason, Prime  
Steve Bergman, Mannik Smith Group  
Steve Main, HNTB  
Steve Mary, Stantec  
Steve Proffitt, Thelen Associates, Inc.

**B. Approval of Minutes:**

Motion made by Mr. Bill Becker seconded by Ms. Christine Thompson to approve the minutes of May 22<sup>nd</sup>, 2015 Regular Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, all members present each separately voting "Yes" thereon.

**C. WCTID Program of Projects:**

Mr. Corey reported to the Board the following updates:

**NB Exit – Loop Ramp (ODOT PID 87401)**

- Change order providing sidewalks under the I-71/Mason-Montgomery bridge is being processed. Our funding partner, OKI has coordinated with us and assisted in matching the local funds with federal funds to resolve this pedestrian issue

**I-71 SB Entrance Ramp at Fields-Ertel Road**

- Eight (8) Letters of Interest were submitted. It is anticipated that we will have a recommended consultant for consideration at the August WCTID Board Meeting

**SR 73 and SR 741 Intersection (PID 95318) Improvements**

- On July 14<sup>th</sup> an Open House for the project was conducted. Approximately 25 were in attendance
- Stage 3 plans are due to be submitted August 3
- Final ROW plans are due to be submitted September 3

**Mason-Montgomery Road Corridor (CR21)**

- Phase 2 - Construction Plans for improvements from Parkway Drive to Socialville-Fosters Road are being finalized

**Socialville-Fosters Road Corridor (CR 32)**

- Phase 1 – Socialville-Fosters Road Widening and Bridge Replacement Project (Innovation Way to Columbia Road)
  - Construction Plans are being finalized
  - ROW Acquisition has begun

**Wilkins Boulevard Corridor (CR 610)**

- Signal plans for Wilkins Boulevard and Deerfield Blvd are completed

**Innovation Way Corridor (CR383)**

- Phase 1 – Construction Plans are being advanced
- Phase 2 – Construction Plans are being advanced under a WC Board of County Commissioners contract

**Duke Blvd (CR 610)**

- Field survey is completed and planning level plans are being advanced
  - A meeting with P&G regarding their rear entrance will be occurring to develop concurrence regarding the location and improvements to the P&G facility rear entrance

- D. Financial Report** – Neil Tunison presented the May and June 2015 *Monthly Financial Report* to the Board. Mr. Tunison reviewed the June 2015 *Monthly Financial Report* detailed both monthly and year-to-date cash activities for all funds of the TID. More specifically, the *Monthly Financial Report* detailed that as of June 30, 2015 the General Fund had a cash balance of \$1,019,989 and the TID as a whole had a cash balance of \$9,240,718. Mr. Neil Tunison made a motion to accept the WCTID financial report as submitted, seconded by Mr. Bill Becker. Upon roll call vote the motion carried with each member present separately voting “Yes” thereon

**E. New Business**

1. A motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 03 to Consultant Agreement with Rasor Marketing, dated May 30th, 2013 for the WAR IR 71 3.62 Western Row Road (PID 93964 and WAR-CR15-3.49 Columbia Road (PID 95120) projects, increasing the contract time to June 30, 2016, with no new not-to-exceed amount. Ms. Christine Thompson made a motion and Mr. Bill Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. A motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 03 to Consultant Agreement with Rasor Marketing, dated April 23rd, 2012 for the HAM/WAR IR 71-FE/MM Interchange (PID 81052), HAM IR 71 19.65 (ODOT 91060), HAM/WAR IR 7119.41/0.00 Loop Ramp (PID 87401) and HAM/WAR 19.41/0.00 Gore Extension (PID 87399) projects, increasing the contract time to June 30, 2016, with no new not-to-exceed amount. Mr. Bill Becker made a motion and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution No. 2015-13, Resolution authorizing a Consultant Contract for WAR SR 73/SR 741 5.88/15.67 (ODOT PID 95318) Project with Beck Consulting, Inc. in an amount not to exceed Fifty-Four Thousand Dollars and

no cents (\$54,000.00). Mr. Bill Becker made a motion and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

4. A motion to amend Resolution 2015-14 by replacing Peerless R/W Acquisition Services, LLC with Heritage Land Service, LLC. Mr. Neil Tunison made a motion and Mr. Bill Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

Board member Eric Hansen arrived.

5. Resolution No. 2015-14, Resolution authorizing a Consultant Contract for WAR SR 73/SR 741 5.88/15.67 (ODOT PID 95318) Project with Heritage Land Service, LLC, in an amount not to exceed Eight Thousand Dollars (\$8,000.00). Mr. Bill Becker made a motion to adopt the amended Resolution No. 2015-14 and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
  6. Resolution No. 2015-15 – Resolution establishing a new fund – SR 63 Corridor Capital Fund. Ms. Christine Thompson made a motion and Mr. Bill Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
  7. Resolution No. 2015-16 – Resolution for supplemental appropriations, advance of funds and adoption of budgets Mr. Bill Becker made a motion and Ms. Christine Thompson seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
  8. Resolution No. 2015-17 - Resolution authorizing a Consultant Contract for SR 63 Corridor Project with RL Record, LLC Consultant in an amount not to exceed Fifty-Two Thousand and Three Hundred and Sixty Dollars (\$52,360.00). Ms. Christine Thompson made a motion and Mr. Bill Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
  9. Mr. Sonny Lewis from the City of Franklin lead a discussion regarding the City’s request that the WCTID adopt the SR 123 Improvement Project as a WCTID project. At the conclusion of the discussion, Mr. Neil Tunison made a motion and Mr. Bill Becker seconded the motion to authorize the Secretary-Treasurer to explore the conditions of an Intergovernmental Agreement between the WCTID and the City of Franklin for a SR 123 project.
- F. Public Comments** - Mr. Tunison acknowledged the newly appointed ODOT District 8 Deputy Director Tammy Campbell. Then, Mr. Gully asked everyone to introduce themselves.

**G. Upcoming Meeting Schedule**

The Chairperson determined that the next Regular Board Meeting would be held on Friday, August 28<sup>th</sup>, 2015 at 9:00 a.m. Warren County Engineer's Office, 210 W. Main Street, Lebanon, Ohio 45036

**H. Adjournment**

Motion made by Mr. Bill Becker and seconded by Mr. Tunison to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:35 a.m.

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Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 28<sup>th</sup> day of August, 2015.



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Chairperson, Dave Gully  
Warren County Transportation Improvement District

Attest:



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Secretary-Treasurer, Neil F. Tunison  
Warren County Transportation Improvement District

Motion to approve: Mr. Neil Tunison

Seconded by: Ms. Christine Thompson