

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes**

Annual Board Meeting
Friday, January 22nd, 2016

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by David Gully, at 9:00 a.m., on Friday, January 22nd, 2016 at the Warren County Engineers Office, 210 W. Main Street Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

Attendees:

Board Members:

Dave Gully Chairperson
Eric Hansen Vice-Chairperson
Neil F. Tunison, Secretary/Treasurer
Bill Becker

Absent:

Christine Thompson

Other Guests:

Rusty Schuermann, WCTID Legal Counsel
Mark Hurst, WCTID Accountant
Stefan Spinosa, ODOT
Darren Owens, City of Lebanon
Dan Corey, Warren County Engineer's Office
Katie Dillenburger, Bayer Becker
Nathan Fischer, Woolpert
Jay Hamilton, Mead Hunt
Matt Hoying, Choice One Engineering
Betty Hull, Rasor Communications
Shawn Mason, Prime AE
Ralph Norman, CT Consultants
Ralph O'Quinn, PSI
Jeff Pietch, Carpenter Marty
Steve Shadix, Stantec
Joe Vogel, AECOM
Nick Voisard, American Structure Point
Cindy Wallace, Tran Systems
Ed Williams, TEC Engineering

B. Nomination and Election of Officers

Mr. Gully stated that nominations and elections of officers needed to be addressed and inquired if anyone on the board would like to make any nominations. Mr. Tunison took this moment to state who the current officers are and recommended to maintain the same slate. After some discussion and consensus to elect the same slate of Officers for 2016, with David Gully as Chair; Eric Hansen as Vice-Chair; and Neil Tunison as Secretary-Treasurer Mr. Hansen requested a motion be made to elect from the WCTID Board of Trustees as the Officers for 2016: David Gully as Chair; Eric Hansen as Vice-Chair; and Neil Tunison as Secretary-Treasurer; Mr. Tunison made the motion, seconded by Mr. Hansen, upon roll call vote, carried with each member present separately voting "yea" thereon.

C. Approval of Minutes:

Motion made by Mr. Becker seconded by Mr. Tunison to approve the minutes of December 4th, 2015 Regular Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, all members present each separately voting "Yes" thereon.

D. WCTID Program of Projects:

Mr. Corey reported to the Board the following updates:

I-71 Fields-Ertel Road (ODOT PID 91060)

- Tracing completion is anticipated to be 2/8/16
- R/W Acquisition on-going – clearance date is 6/3/16
- Sale/Award date is 10/1/16
- Estimated Begin Construction date has been moved back to 3/1/17 and Estimated End Construction Date is now 6/30/17

I-71 SB Entrance Ramp at Fields-Ertel Road

- Consultant and District 8 met to discuss how traffic forecasts would be handled to determine design traffic
- Consultant is developing traditional and non-traditional solutions for project development

Western Row Road Interchange Improvements – Phase 1 (PID 95120)

- Sale/Award dates are 3/15/16 and 3/25/16
- Estimated Begin Construction date is 6/15/16 and Estimated End Construction date is 11/1/17

Western Row Road Interchange Improvements – Phase 2 (PID 93964)

- ROW Acquisition Phase is continuing – clearance date 10/7/16
- Sale/Award date – 3/2/17 and 3/13/17
- Estimated Begin Construction 4/17/17 and Estimated End Construction 6/1/19

SR 73 and SR 741 Intersection (PID 95318) Improvements

- R/W Acquisition to begin in 1st quarter 2016

SR 48 WAR-48-8.80 Mason Morrow Millgrove (ODOT PID 94494)

- R/W Acquisition Team continues with front end work. No offers have been made.

SR 63 from I-75 to Lebanon

- A meeting with District 8 and consultant was held to update data collection efforts and discuss how to approach funding applications using study scoping results

SR 123 from Beal Road to Robinson-Vail Road

- A kick-off meeting with ODOT with ODOT, the City of Franklin and the consultant will occur in the near future

Mason-Montgomery Road Corridor (CR21)

- Phase 1 (SB lane from Escort Drive to Parkway Drive)
 - R/W Acquisition anticipated to occur in 2016
- Phase 2 (Parkway Drive to Socialville-Fosters Road)
 - Right-of-Way Acquisition anticipated to occur in 2016
- Mason-Montgomery Road Corridor construction is anticipated to be completed by 2018

Socialville-Fosters Road Corridor (CR32)

- Phase 1 – Socialville-Fosters Road Widening and Bridge Replacement Project (Innovation Way to Columbia Road)
 - Sale/Award date – 1/13/16 and 1/22/16
 - Estimated Begin Construction date is 4/1/16 and Estimated End Construction date is 12/31/16

Innovation Way Corridor (CR383)

- Phase 1 – Construction Plans are being advanced
- Phase 2 – Construction Plans are being advanced under a WC Board of County Commissioners contract

Duke Blvd (CR 610)

- Design is being advanced

Union/Greentree Intersection (CR 33/CR 20)

- 90% plans submitted and are under review
- Right-of-way activities have begun

- E. **Financial Report** – Mr. Tunison presented the December 2015 *Monthly Financial Report* to the Board. The *Monthly Financial Report* detailed both monthly and year-to-date cash activities for all funds of the TID. More specifically, the *Monthly Financial Report* detailed that as of December 31, 2015 the General Fund had a cash balance of \$922,440 and the TID as a whole had a cash balance of \$15,060,627. Mr. Tunison made a motion to accept the WCTID financial report as submitted, seconded by Mr. Hansen.

Upon roll call vote the motion carried with each member present separately voting "Yes" thereon

F. New Business

1. Resolution 2016-01, a resolution approving and authorizing the construction contract for the Socialville-Fosters Widening and Bridge Replacement Project Contract with Barrett Paving Materials. Mr. Hansen made a motion and Mr. Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
2. Resolution 2016-02, a resolution amending the intergovernmental agreement designating a new project, the Striker Road Improvement Project. Mr. Becker made a motion and Mr. Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
3. Resolution 2016-03, a resolution authorizing agreement for consultant services with Prime AE Group, Inc. Mr. Tunison made a motion and Mr. Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
4. Resolution 2016-04, a resolution approving and authorizing notice to contractors and acceptance of bids for construction services for the Columbia Road Relocation (WAR CR 15-3.48) Project. Mr. Hansen made a motion and Mr. Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
5. Resolution 2016-05, a resolution approving and authorizing the obtaining of a construction job trailer and expenses related to installing and operating it. Mr. Becker made a motion and Mr. Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
6. Resolution 2016-06, a resolution authorizing agreement for consultant services related to environmental site assessment (SR 73 at SR 741 Intersection Improvement). Mr. Tunison made a motion and Mr. Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
7. Mr. Hurst requested an additional agenda item be added. The prepared Resolution 2016-07 was presented to the Board for their consideration. Further Mr. Hurst requested that for the attached schedules Fund 4907 fund on page 7 of 10, the line for "Expenditures – Capital Outlay – Other" be amended from \$9,200 to \$12,200. Mr. Hansen made a motion and Mr. Becker seconded the motion to add Resolution 2016-07 to the agenda. Upon roll call vote, motion carried with each member present separately voting "yes"

thereon. Furthermore, Mr. Hansen made a motion and Mr. Tunison seconded the motion to amend page 7 of 10 Fund 4907 fund on page 7 of 10, the line for Expenditures – Capital Outlay – Other be amended from \$9,200 to \$12,200 for the attached schedule. Upon roll call vote, motion carried with each member present separately voting “yes” thereon. Lastly, the amended Resolution 2016-07, a resolution adoption and authorization of certain fund budgets for calendar year 2016 was presented. Mr. Hansen made a motion and Mr. Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

G. Public Comments

Mr. Gully asked everyone to introduce themselves.

H. Upcoming Meeting Schedule

The Chairperson determined that the Regular Board Meeting would be held on Friday, February 26th, 2016 at 9:00 a.m. Warren County Engineer’s Office, 210 W. Main Street, Lebanon, Ohio 45036

I. Adjournment

Motion made by Mr. Hansen and seconded by Mr. Becker to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:20 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 26th day of February, 2016.



Chairperson, David Gully
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: Mr. Bill Becker

Seconded by: Mr. Dave Gully