

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes
Board Meeting
Friday, August 26th, 2016**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Eric Hansen, at 9:02 a.m., on Friday, August 26th, 2016 at the Warren County Engineers Office, 210 W. Main Street Conference Room, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary/Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

Attendees:

Board Members:

Eric Hansen, Chairperson
Tiffany Zindel, Vice-Chairperson
Neil F. Tunison, Secretary/Treasurer
Bill Becker
Christine Thompson *

* Christine Thompson was not present at the beginning of the meeting. She entered the meeting during the WCTID Program of Projects report.

Other Guests:

Rusty Schuermann, WCTID Legal Counsel
Mark Hurst, WCTID Accountant
Kurt Weber, Warren County Engineer's Office
Dave Mick, Warren County Engineer's Office
Dan Corey, Warren County Engineer's Office
Greg Rush, Warren County Engineer's Office
Brad Ackel, KZF Design
Brendan Andrews, Barr Engineering
Steve Bergman, Mannik Smith Group
Jon Brunot, Burgess & Niple
Marge Cunningham, Resident
Katie Dillenburg, Bayer Becker
Anna Durastanti, O.R. Colan Associates
Dan Ferguson, Thelen Associates, Inc.
Nathan Fischer, Woolpert
Vanessa Glotfelter, BWSC
Jerry Haddix, Village of South Lebanon
Steve Hartke, City of Mason
Betty Hull, Razor Marketing

Dennis Jennings, HDR
Heather Lacey, Crawford, Murphy, Tilly
Shawn Mason, Prime AE
Joe Mellman, Resource International
Jeff Pietch, Carpenter Marty
Jane Roberts, Heritage Land Services
Nick Selhorst, Choice One Engineering
Steve Shadix, Stantec
Andy Shahan, LJB, Inc.
Stefan Spinosa, ODOT District 8
Kathy Streng, DZL
Joe Vogel, FTC&H
Cindy Wallace, Tran Systems
Jeff Wallace, Tran Systems
Ed Williams, TEC Engineering

B. Approval of Minutes:

1. Motion made by Mr. Neil Tunison seconded by Mr. Bill Becker to approve the minutes of the June 24th, 2016 Regular Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, all members present each separately voting "Yes" thereon.
2. Motion made by Mr. Neil Tunison seconded by Mr. Bill Becker to approve the minutes of the August 12th, 2016 Special Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, all members present each separately voting "Yes" thereon.

C. WCTID Program of Projects:

Mr. Corey and Mr. Tunison reported to the Board the following updates:

HAM CR 4 3.96 (PID 91060)

- Sale and Award – 11/17/16 and 11/28/16

Western Row Road Interchange Improvements – Phase 1 (PID 95120)

- Construction ongoing
 - MOT in place and will remain through winter
 - MOT in place prior Kings Local starting
 - ATP Tennis Tournament over

Socialville-Fosters Road Corridor (CR 32)

- Socialville-Fosters Road Widening and Bridge Replacement Project
- Construction ongoing
 - Roadway work complete
 - Bridge beams being set

Innovation Way Corridor (CR 383)

- Western Row Road to Socialville-Fosters Road
 - Plans near completion – ROW being acquired
- Socialville-Fosters Road to Duke Blvd
 - Plans near completion – ROW being acquired

D. Financial Report

Mr. Tunison and Mr. Hurst presented the June 2016 and July 2016 *Monthly Financial Report* to the Board. The *Monthly Financial Reports* detailed both monthly and year-to-date cash activities for all funds of the TID. More specifically, the *Monthly Financial Report* detailed that as of June 30th, 2016 the General Fund had an ending fund balance of \$779,269.36 and the TID as a whole had an ending fund balance of \$20,344,527.69. More specifically, the *Monthly Financial Report* detailed that as of July 31st, 2016 the General Fund had an ending fund balance of \$758,722.99 and the TID as a whole had an ending fund balance of \$20,275,453.11. Mr. Neil Tunison made a motion to accept the WCTID financial reports as submitted, seconded by Mr. Bill Becker. Upon roll call vote the motion carried with each member present separately voting “Yes” thereon.

E. New Business

1. Resolution 2016-27, a Resolution authorizing the Secretary/Treasurer on behalf of the WCTID board to enter into Preliminary Consent Legislation with Ohio Department of Transportation for the I-71 Western Row Interchange Project. Mr. Neil Tunison made a motion and Mr. Bill Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution No. 2016-28, a Resolution approving and authorizing notice to contractors and acceptance of bids for construction services for the Innovation Way Extension Project/WCTID No. 16-01. Ms. Christine Thompson made a motion and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Motion to authorize the Secretary/Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 04 to Consultant Agreement 2013-02 with Stantec Consulting Services Inc. dated June 6, 2013 for the “WAR IR 71 3.62 Western Row Road – ODOT PID 93964 (aka Phase 2)”, increasing the contract price by \$41,262.26, making a new not-to-exceed amount under the Agreement of \$2,466,327.26 with no increase in time. Mr. Neil Tunison made a motion and Mr. Bill Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

4. Motion to appoint a representative and alternate from the WCTID to the Ohio Kentucky Indiana Regional Council of Governments' Intermodal Coordinating Committee for FY2017. Upon discussion, Mr. Tunison nominated Dave Mick as the representative and Dan Corey as the alternate. Ms. Christine Thompson made a motion and Mr. Bill Becker seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

F. Public Comments

Mr. Eric Hansen asked that everyone introduce themselves.

G. Upcoming Meeting Schedule

1. The Chairperson determined that the Finance Committee Meeting would be held on Friday, September 16th, 2016 at 9:00 a.m. at the Warren County Engineer's Office, 210 W. Main Street, Lebanon, Ohio 45036.
2. The Chairperson announced that the Regular Board Meeting would be held on Friday, September 23rd, 2016 at 9:00 a.m. at the Warren County Engineer's Office, 210 W. Main Street, Lebanon, Ohio 45036.

H. Adjournment

Motion made by Ms. Tiffany Zindel and seconded by Mr. Becker to adjourn the meeting of the Warren County TID, upon the call of the vote, carried with all members present voting aye thereon, meeting adjourned at 9:22 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 23rd day of September, 2016.



Chairperson, Eric Hansen
Warren County Transportation Improvement District

Attest:


Secretary/Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: *Neil Tunison*

Seconded by: *Bill Becker*