

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes
Board Meeting
Friday, June 23rd, 2017**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, at 9:00 a.m., on Friday, June 23rd, 2017 at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036.

Mr. Neil Tunison, Secretary-Treasurer, took roll call; upon roll call vote, carried with each member present each separately voting "Yes".

Attendees: **Board Members:**
Eric Hansen, Chairperson
Tiffany Zindel, Vice-Chairperson
Neil F. Tunison, Secretary-Treasurer
Eric Reiners

Absent Christine Thompson

Other Guests:
Mark Hurst, WCTID Accountant
Scott Lipps, District 62 State Representative
Andy Fluegemann, ODOT District 8
Dan Corey, Warren County Engineer's Office
Greg Rush, Warren County Engineer's Office
Savannah Shafer, Warren County Engineer's Office

Heather Arling, William Blair
Dana Bicknell, City of Lebanon
William Brock, City of Monroe
Greg Brown, DLZ
Jon Brunot, Burgess & Niple
Katie Dillenburger, Bayer Becker
Julie Duffy, Village of Carlisle
Anna Durastanti, O.R. Colan Associates
Kelly Everett, KZF Design
Alex Ham, ATC Group Services
Jay Hamilton, Mead Hunt
Steve Hartke, City of Mason
Betty Hull, Razor Marketing
Shawn Mason, Prime AE

Jeff Pietch, Carpenter Marty
Brian Rhodes, JMT
Nick Selhorst, Choice One Engineering
Steve Shadix, Stantec
Andy Shahan, LJB, Inc.
Kathy Streng, DLZ
Cindy Wallace, TranSystems
Ed Williams, TEC Engineering
Mark Zara, Woolpert

B. Approval of Minutes:

Motion made by Mr. Neil Tunison seconded by Mr. Eric Reiners to approve the minutes of the May 19th, 2017 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

C. WCTID Program of Projects:

Mr. Neil Tunison and Mr. Dan Corey reported to the Board the following updates:

SB Entrance Ramp – WAR IR 71 0.00 (PID 100198)

- AECOM has submitted a scope and fee for designing the project through construction document phase.

Innovation Way Extension (Duke Blvd to Socialville-Fosters)

- Construction ~ 70% complete – completion date by contract – October 31st, 2017.

Duke Boulevard Widening (Irwin-Simpson to Innovation Way Extension)

- Final plans submitted and under review. ROW negotiations continue.

Mason-Montgomery Road Widening

- Met with John R. Jurgensen, construction to start July 11th, 2017.

Western Row Road Interchange Improvements – Phase 1 (PID 95120)

- Construction ~ 85% complete – completion date by contract – December 29th, 2017.
 - Traffic has been switched to run on new roadway system.
 - Projected substantially completed by September 1st, 2017.

Western Row Road Interchange Improvements – Phase 2 (PID 93964)

- Construction has begun – estimated completion date – June 1st, 2019.

Greentree/Union Road Intersection Improvements

- Construction ~ 85% complete – completion date by contract – August 31st, 2017.

Innovation Way Widening

- Construction ~ 20% complete - completion date by contract – October 31st, 2017.

SR73/SR741 Intersection Improvements

- Construction has begun – completion date by contract – July 1st, 2018.

D. Financial Report

Mr. Mark Hurst presented the May 2017 *Monthly Financial Report* to the Board. The *Monthly Financial Reports* detailed both monthly and year-to-date cash activities for all funds of the WCTID. More specifically, the *Monthly Financial Report* detailed that as of May 31st, 2017 the General Fund had an ending fund balance of \$758,889.13 and the WCTID as a whole had an ending fund balance of \$28,619,531.44. Mr. Neil Tunison made a motion to accept the WCTID financial report as submitted, Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

E. New Business

1. Resolution Number 2017-34, A Resolution Amendment of Fund Budgets for Calendar Year 2017. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution Number 2017-35, A Resolution Authorizing Fund Level Transfers. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution Number 2017-36, A Resolution Approving and Authorizing Consultant Contract for the WAR SR 73/SR 741 5.88/15.67 (ODOT PID 95318) Project. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
4. Resolution Number 2017-37, a Resolution Approving and Authorizing Retention of Contractor for Fence Services for the Mason-Montgomery Road Widening Project. Mr. Neil Tunison made a motion to approve the Resolution

and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

F. Public Comments

Mr. Eric Hansen asked that everyone introduce themselves.


G. Upcoming Meeting Schedule

Mr. Neil Tunison announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday, July 28th, 2017 at 9:00 a.m. at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036, unless announced otherwise.

H. Adjournment

Motion made by Mr. Eric Reiners and seconded by Ms. Tiffany Zindel to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:11 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 25th day of August 2017.



Chairperson, Eric Hansen
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: Eric Reiners

Seconded by: Tiffany Zindel