

**Warren County
Transportation Improvement District
Board of Trustees Meeting Minutes
Board Meeting
Friday, April 26th, 2019**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Ms. Tiffany Zindel, at 9:00 a.m., on Friday, April 26th, 2019 at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

Attendees: **Board Members:**
Tiffany Zindel, Vice-Chairperson
Neil F. Tunison, Secretary-Treasurer
Chris Pozzuto

Absents: Eric Hansen, Chairperson
Eric Reiners

Other Guests:
Scott Brown, ODOT District 8
Mark Hurst, WCTID Accountant
Rusty Schuerman, WCTID Legal Counsel
Dan Corey, Warren County Engineer's Office
Kurt Weber, Warren County Engineer's Office
Savannah Shafer, Warren County Engineer's Office
Dan Arthur, City of Monroe
Steve Hartke, City of Mason

Kendell Bales, JMT
Greg Brown, DLZ
Jon Brunot, Burgess & Niple
Jay Hamilton, Mead Hunt
Rob Hans, WSP
Betty Hull, Razor Marketing
Tracy Jones, O.R. Colan
Shawn Mason, Prime AE
Penny Rike, LJB, Inc.
Nick Selhorst, Choice One Engineering
Steve Shadix, Stantec
Dane Vandewater, Metro Consulting
Jeff Wallace, Barge Design

Ed Williams, TEC Engineering
Dave Wormald, AECOM
Nick Yeretzian, The Kleingers Group

B. Approval of Minutes:

Motion made by Mr. Chris Pozzuto and seconded by Mr. Neil Tunison to approve the minutes of the February 26th, 2019 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

C. WCTID Program of Projects:

Mr. Dan Corey reported to the Board the following updates:

SB Entrance Ramp – WAR IR 71 0.00 (PID 100198)

- Consultant continues designing the project through construction document phase
- Current Construction planned for 2021

Western Row Road Interchange Improvements – Phase 2 (PID 93964)

- NB and SB Ramps were opened !
- Construction ~ 90% complete – completion date by contract – June 1, 2019

Socialville-Fosters Road (CR-32) Improvement – Phase 2

- Preliminary design options analysis completed
- Utility coordination is beginning

Wilkins Boulevard Signals

- Construction just beginning ~ 30% complete – completion date by contract – August 1, 2019

SR 63 – Union Road to SR741

- BUILD Application is being prepared to be submitted by July 15th 2019
- Local Funding Plan is being discussed with stakeholders

Columbia Road Widening (Fitzgerald to Socialville-Fosters)

- Design work has begun
- Anticipated construction in 2019, contingent upon no utility work

Contract Time Extension(s):

None

D. Financial Report

Mr. Mark Hurst presented the February and March 2019 Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of March 30th, 2019 the General Fund had an ending fund balance of

\$794,565.97 and the WCTID as a whole had an ending fund balance of \$10,062,646.81. Mr. Neil Tunison made a motion to accept the WCTID financial report as submitted; Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

E. New Business

1. Resolution Number 2019-08, A Resolution for Adoption and Amendment of Fund Budgets for Calendar Year 2019. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
2. Resolution Number 2019-09, A Resolution authorizing application to ODOT for HB62 TID supplemental project funding for Columbia Road Widening Project. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
3. Resolution Number 2019-10, A Resolution designating the Socialville-Fosters Road and Western Row Road Safety Improvement Project and approving inclusion in WCTID Transportation Program of Projects and related actions. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
4. Resolution Number 2019-11, A Resolution authorizing application to ODOT TRAC for funding transportation improvement project. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
5. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Consultant Agreement 2019-01 with The Kleingers Group dated January 25th, 2018 for the "Columbia Road Widening Project", increasing the contract price by \$28,400.00, making the new not-to-exceed amount under the Agreement of \$100,300.00, with no attendant increase in contract time. Mr. Chris Pozzuto made the motion and Mr. Neil Tunison made the second to the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
6. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Consultant Agreement 2018-10 with R L Record LLC dated December 7th, 2018 for the

"State Route 63 Corridor Improvements Project", increasing the contract price by \$26,693.61, making the new not-to-exceed amount under the Agreement of \$220,693.61, with no attendant increase in contract time. Mr. Chris Pozzuto made the motion and Mr. Neil Tunison made the second to the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

F. Public Comments

Mrs. Tiffany Zindel asked that everyone introduce themselves.

G. Upcoming Meeting Schedule

Ms. Zindel announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday, June 28th, 2019 at 9:00 a.m. at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036, unless announced otherwise.

H. Adjournment

Motion made by Mr. Chris Pozzuto and seconded by Mr. Mr. Neil Tunison to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:18 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 28th day of June, 2019.



Presiding Trustee
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: *Mr. Chris Pozzuto*

Seconded by: *Ms. Tiffany Zindel*