

**Warren County
Transportation Improvement District
Board of Trustees Regular Meeting
March 26th, 2021 at 9:00 A.M.
By Electronic Participation (Microsoft Teams)
In Accordance with HB 404**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, at 9:00 a.m., on Friday, March 26th, 2021 by electronic participation (Microsoft Teams) in accordance with HB404 and roll call was taken.

Attendees:

Board Members:

Eric Hansen, Chairperson
Tiffany Zindel, Vice-Chairperson
Neil F. Tunison, Secretary-Treasurer
Chris Pozzuto
Eric Reiners

Other Guests:

Mark Hurst, WCTID Accountant
Rusty Schuermann, WCTID Legal
Steve Tugend, WCTID Govt. Affairs
Scott Brown, ODOT District 8
Dominic Brigano, Warren County Engineer's Office
Chad Harville
Dana Bicknell, City of Lebanon
Kurt Seiler, City of Mason
Dan Corey
Brad Ackel, Carpenter Marty Transportation
Frank Aransky, American StructurePoint
Joe Bassil, HDR
Jon Brunot, B&N
Caroline Duffy, 143 Engineering, Inc.
Jay Hamilton, Mead Hunt
Betty Hull, Rasor Marketing
Joe Kaufman, Fishbeck, Thompson, Carr & Huber, Inc.
Lindsey Kieres, Woolpert
Scott Knebel, Crawford, Murphy & Tilly, Inc.
Daniel Lindsay, Shrewsbury & Associates
Shawn Mason, Prime AE
Steve Mary, Terracon
Ram Nunna, Jacobs
Duane Phelps, WSP
Steve Proffitt, IBI Group

Penny Rike, E.L. Robinson Engineering
Dave Rotella, CT Consultants
Carl Ruf, Strand Associates, Inc.
Steve Shadix, Stantec
Andy Shahan, LJB
Jake Stremmel, HDR
Brian Toombs, B&N
Jason Watson, The Mannik & Smith Group, Inc.
Edward Williams, TEC

B. Approval of Minutes:

Motion made by Ms. Tiffany Zindel and seconded by Mr. Chris Pozzuto to approve the minutes of the February 26th, 2021 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

C. WCTID Program of Projects:

Mr. Dan Corey and reported to the Board the following updates:

SB Entrance Ramp at I-71/Mason-Montgomery Rd - HAM/WAR IR 71 19.83/0.00 (PID 104844)

- BP Gas Station property is to close on May 1 with our demolition contractor being that week and be completed prior to ODOT’s contractor beginning
- Sale of construction project is May 2021
- Estimated Begin of Construction is August 2021 with completion being June 2023

SR 48 and US22/SR3 Intersection Improvements – WAR SR 48 7.01 (PID 112909)

- Preliminary R/W Plans to be submitted on 5/3/21
- Stage 2 Plans to be submitted on 6/1/21
- Right-of-Way acquisition to begin August 2021
- Sale of construction project is October 2022
- Estimated Begin of Construction is March 2023 with completion March 2024

SR 63 – Union Road to SR741 – WAR SR 63 0.83 (PID 105399)

- TRAC Application is being submitted by 3/26/21
- Environmental Clearance is anticipated by 7/1/21
- Duke Energy is anticipated to have poles relocated by end of 2022
- Construction being planned for summer of 2024

Mason-Morrow-Millgrove Road Realignment – WAR CR38 (PID 113722)

- Stage 1 Plans to be submitted 6/01/21
- Sale of construction project is anticipated December 2023

- Estimated Begin of Construction is April 2024 with completion October 2024

SR 741 and Remick Boulevard Intersection – WAR SR741 17.21 (PID 113721)

- Stage 2 Plans to be submitted on 4/1/21
- Sale of construction project is anticipated April 2023
- Estimated Begin of Construction is July 2023 with completion October 2024

I-75 & SR 73 Interchange Improvements – WAR SR 73 3.66 (PID 113717)

- Stage 1 Plans to be submitted 6/1/21
- Sale of construction project is anticipated March 2023
- Estimated Begin of Construction is June 2023 with completion July 2024

King Avenue at King Court Roundabout

- Design ongoing
- Right-of-way phase to occur in 2021

Wilkins/Bardes/Escort Roundabout

- Stage 2 plans to be submitted in March 2021
- Project to be submitted to OKI for STBG/CMAQ Funds
- Right-of-way phase to begin in 2021

SR 741/Greentree Road Intersection Improvements

- Feasibility Study to be performed and completed on or before May 14, 2021

Columbia Road and Davis Road Intersection Improvement

- Consultant Contract part of New Business

Fields-Ertel Road Widening – Snider to Wilkens Boulevard

- WCTID will be engaged during the ROW Phase of this project
- OKI Funds were secured in 2020 allowing the project to be constructed in one phase
- Stage 2 plans to be submitted 2021

Wm Good Boulevard Extension/Scholl Road Improvements

- City of Franklin has advanced this project through Engineering and ROW Phase
- WCTID will be entering into an IGA to administer the Construction Phase

E. Financial Report

Mr. Mark Hurst presented the March 2021 Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of March 22nd, 2021 the General Fund had an ending fund balance of \$885,722.49 and the WCTID as a whole had an ending fund balance of \$8,423,903.96. Mr. Eric Reiners made a motion to accept the WCTID financial report as submitted; Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

F. New Business

1. Resolution 2021-09, a Resolution Establishing of New Fund. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
2. Resolution Number 2021-10, a Resolution for Adoption and Amendment of Fund Budgets for Calendar Year 2021. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
3. Resolution Number 2021-11, Resolution Authorizing consultant services contract for SR 63. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
4. Resolution Number 2021-12, Resolution Authorizing consultant services for Columbia Road/Davis Road/Myrtle Drive Roundabout. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
5. Resolution Number 2021-13, Resolution Authorizing consultant services for Columbia Road and Mason-Morrow-Millgrove Road Intersection Improvements. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
6. Resolution Number 2021-14, Resolution Authorizing consultant services contract for Proposal for Consulting Services I-71 & SR 48 Interchange Study Feasibility Study. Ms. Tiffany Zindel made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.
7. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Consultant Agreement 2021-01 with MAK Solve Inc., dated February 26th, 2021 for the "SB Entrance Ramp at I-71/Mason-Montgomery Road Project", increasing the contract price by \$20,000, making the new not-to-exceed amount under the Agreement of \$102,730, with no attendant increase in contract time. Mr. Chris Pozzuto made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

8. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Consultant Agreement 2020-11 with Lawhon & Associates, dated June 26th, 2020 for the "WAR-SR63-0.83 (PID 105399)", increasing the contract price by \$4,959, making the new not-to-exceed amount under the Agreement of \$25,709, with no attendant increase in contract time. Mr. Eric Reiners made a motion to approve the Resolution and Ms. Tiffany Zindel seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

9. Motion to Authorize the Secretary-Treasurer to work with Congressional Staff to make application for funds, thru federal legislation, for SR 63 Widening Project. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

G. Public Comments

No public comment.

H. Upcoming Meeting Schedule

Mr. Neil Tunison announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday, April 23rd at 9:00 a.m., unless announced otherwise.

I. Adjournment

Motion made by Ms. Tiffany Zindel and seconded by Mr. Chris Pozzuto to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:35 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this 23rd day of April, 2021.



Presiding Trustee
Warren County Transportation Improvement District

Attest:


Secretary-Treasurer, Neil F. Tunison

Warren County Transportation Improvement District

Motion to approve: *Mr. Neil Tonison*

Seconded by: *Mr. Eric Reiners*