

Warren County
Transportation Improvement District
Board of Trustees Annual Meeting
January 20th, 2023 at 9:00 A.M.

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, presiding officer, at 9:00 p.m., on Friday, January 20th, 2023, at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

Attendees Board Members: Eric Hansen, Chairperson
Tiffany Zindel, Vice-Chairperson
Neil F. Tunison, Secretary-Treasurer
Chris Pozzuto
Eric Reiners

Other Guests: Adam Matthews, Ohio House of Representative District 56
Rusty Schuermann, WCTID Legal
Mark Hurst, WCTID Accountant
Dan Corey, WCTID
Steve Hartke, City of Mason
Joe Bassil, HDR
Katie Dillenburger, Bayer Becker
Jay Hamilton, Mead Hunt
Robert Hans, Michael Baker International
Dan Hoying, LJB
Ed Williams, TEC
Penny Rike, EL Robinson,
Jon Brunot, B&N
Steve Shadix, Stantec
Shawn Mason, American Structurepoint
Ben Stollar, O.R. Colan
Nick Yeretian, The Kleingers Group

B. Election of Officers:

Motion was made by Mr. Reiner and seconded by Mr. Pozzuto to nominate and elect as WCTID Board Officers, for the annual 2023 term: Eric Hansen as Chairperson; Tiffany Zindel as Vice-Chairperson and Neil Tunison as Secretary-Treasurer.

Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

C. Approval of Minutes:

Motion made by Ms. Tiffany Zindel and seconded by Mr. Chris Pozzuto to approve the minutes of the December 2nd, 2022 Regular Board Meeting of the Warren County

Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

D. WCTID Program of Projects:

Mr. Dan Corey and Mr. Neil Tunison reported to the Board the following updates:

SR 48 and US22/SR3 Intersection Improvements – WAR SR 48 7.01 (PID 112909)

- **District R/W Certification Complete 2/10/23**
- **Plan Package Received to Central Office 2/14/23**
- **Sale of construction project is scheduled to be March 24, 2023, Board Meeting**
- **Estimated Begin of Construction is July 2023 with completion November 2024**

SR 63 – Union Road to SR741 – WAR SR 63 0.83 (PID 112121)

- **Stage 3 Plans Completed 1/6/23**
- **R/W Acquisition complete 3/2/23**
- **Sale of construction project is scheduled to be May 26, 2023 Board Meeting**
- **Estimated Begin of Construction is July 2023 with completion November 2024**

Mason-Morrow-Millgrove Road Realignment – WAR CR38 (PID 113722)

- **Stage 3 Plans to be submitted on 5/12/23**
- **Sale of construction project is anticipated December 2023**
- **Estimated Begin of Construction is April 2024 with completion October 2024**

SR 741 and Remick Boulevard Intersection – WAR SR741 17.21 (PID 113721)

- **Anticipated Federal Authorization to advertise during the week of 1/30/23**
- **Sale of construction project is scheduled to be February 24, 2023, or March 23, 2023 Board Meeting**
- **Estimated Begin of Construction is May 2023 with completion November 2023**

I-75 & SR 73 Interchange Improvements – WAR SR 73 3.66 (PID 113717)

- **Anticipated Federal Authorization to advertise during the week of 1/30/23**
- **Sale of construction project is scheduled to be February 24, 2023, or March 24, 2023 Board Meeting**
- **Estimated Begin of Construction is May 2023 with completion November 2024**

Fields-Ertel Road Widening – Snider to Wilkens Boulevard (PID 114606)

- **Stage 3 Plans and have been submitted**
- **R/W Acquisition will be cleared in February**
- **Duke Energy relocation to begin in February**
- **Estimated Begin of Construction is March 2024 with completion November 2025**
- **Wilkens/Bardes Roundabout – Part 2 of PID 114606**
 - **Stage 3 Plans and R/W plans has been submitted**
 - **R/W anticipated to be cleared by the end of 2023**

Irwin-Simpson Multiuse Path Improvements (PID 114603)

- **Stage 2 Plans completed on 1/9/22**
- **R/W Acquisition Complete 7/7/23**
- **Estimated Begin of Construction is April 2024 with completion November 2025**

I-71 & SR 48 Interchange Phase 1 - WAR-48-9.94 (PID 116865) Phase 2

- **Feasibility Study completed**
- **Transportation Systems Maintenance & Operations (TSMO) application was successful by receiving \$1.5M toward the interchange project, completing Phase 1**
- **ODOT/WCTID reviewing Scope/Fee from B&N and existing contract will be modified**
- **ODOT D-8 has agreed to consider submitting for Safety Funds or TSMO for Phase 2 Construction**

SR 48 - Ridgeview/Saddle Creek to Mason-Morrow-Millgrove Road including LMR bridge

- **Michael Baker was selected as the consultant. On January 20, WCEO/ODOT and Michael Baker are meeting to discuss the scope. After this meeting the fee will begin to be prepared.**

US 22/SR 3 Corridor - Old 3C/Creekwood roundabout and Hoptown Planning Study

- **Mead Hunt is beginning survey work. A meeting was held on January 12 with Mead Hunt and ODOT to discuss the approach to the traffic analysis.**

King Avenue at King Court Intersection Improvements

- **Construction has begun with completion anticipated in December 2023**

SR 741/Greentree Road Intersection Improvements

- **Stage 1 Plans have been completed**
- **Preliminary R/W Plans have been submitted**
- **Environmental Clearance work continues**

Columbia Road and Davis Road Intersection Improvement

- **Alternatives Study has been completed and a Preferred Alternative has been chosen**
- **Design is being advance with the anticipation of hiring a Right-of-Way Acquisition Services**

Columbia Road and Mason-Morrow-Millgrove Road Roundabout

- **Design and R/W Plans have been submitted and are under review**

Wm Good Boulevard Extension/Scholl Road Improvements

- **WCTID will be a funding partner to Franklin**
- **Franklin has bid the project and issuing the contract**

E. Financial Report

Mr. Mark Hurst presented the November and December Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of December 31st, 2022 the General Fund had an ending fund balance of \$ 385,069.03 and the WCTID as a

whole had an ending fund balance of \$ 17,290,099.35. Mr. Eric Hansen made a motion to accept the WCTID financial report as submitted; Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

F. New Business

1. Resolution 2023-01, a Resolution for Adoption and Amendment of Fund Budgets for Calendar Year 2023. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
2. Resolution 2023-02, a Resolution Authorizing Fund Level Transfers. Mr. Eric Hansen made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution 2023-03, a Resolution Authorizing and Approving Consultant Agreement for Right-of-Way Acquisition Services with Briggs Creative Services, LLC for WAR-TR55-2.11 PID 114603 RW. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
4. Resolution 2023-04, a Resolution approving and authorizing utility construction services for the SR 63 Widening Project (aka WAR-SR63-0.83 PID 112121) with INTERN. Mr. Eric Hansen made a motion to approve the Resolution and Mr. Neil Tunison seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
5. Resolution 2023-05, a Resolution Authorizing and Approving Consultant Agreement for Right-of-Way Acquisition Services with Martin+Wood Appraisal Group, Ltd. for King Mill Rd (CR31) / Kings Island Drive (CR 110) Improvement 2023. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
6. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and submit a Right-of-Entry application to Genesee & Wyoming Railroad Services, Inc. for the SR 63 Widening Project (aka WAR-SR63-0.83 PID 112121) and to pay the application fee of \$3,500.00. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
7. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 03 to Consultant Agreement 2020-02 with Woolpert dated April 3, 2020 for the “SR 48 and US22/SR3 Intersection

Improvement Project”, increasing the contract price by \$50,397 making the new not-to-exceed amount under the Agreement of \$1,400,397 with no change in the contract time of June 1, 2023. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

8. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Consultant Agreement 2021-03 with Jacobs Engineering Group Inc. dated March 26th, 2021 for the “SR 63 Reconstruction, WAR-63-0.83 (PID 112121)”, increasing the contract price by \$123,500 making the new not-to-exceed amount under the Agreement of \$1,442,984 with no change in the contract time of December 30th, 2023. Mr. Neil Tunison made a motion to approve the Resolution and Mr. Eric Hansen seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

G. Public Comments

No public comment.

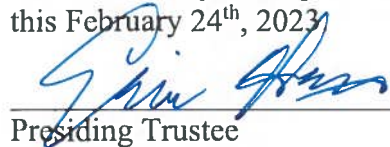
H. Upcoming Meeting Schedule

Mr. Eric Hansen announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday February 24th, 2022 at 9:00 a.m., unless announced otherwise.

I. Adjournment

Motion made by Mr. Neil Tunison and seconded by Mr. Eric Hansen to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:43 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this February 24th, 2023



Presiding Trustee
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: *Mr. Chris Pozzuto*

Seconded by: Mr. Eric Reiners