

**Minutes of Warren County
Transportation Improvement District
Board of Trustees Regular Meeting
March 30th, 2023 at 9:00 A.M.**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Ms. Tiffany Zindel, presiding officer, at 9:00 p.m., on Friday, March 30th, 2023, at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

Attendees Board Members: Tiffany Zindel, Vice-Chairperson
Neil F. Tunison, Secretary-Treasurer
Chris Pozzuto
Eric Reiners

Absent Board Member: Eric Hansen, Chairperson

Other Guests: Rusty Schuermann, WCTID Legal
Dan Corey, WCTID
Jay Hamilton, Mead Hunt
Rob Hans, Michael Baker International
Steve Shadix, Stantec
Duane Phelps, WSP USA
Kelsey Dempsey, WSP
Ben Stollar, O.R. Colan
Ed Williams, TEC Engineering
Steve Mary, Terracon
Greg Wollenhaupt, DLZ
Deron Wolfe, Miami Valley Gaming
Nicole McPherson, The Kleingers Group
Jeff Wallace, CT Consultants
Tom Gottlieb, Hunters Ridge

C. Approval of Minutes:

Motion made by Mr. Chris Pozzuto and seconded by Mr. Eric Reiners to approve the minutes of the February 24th, 2023 Regular Board Meeting of the Warren County Transportation Improvement District as submitted. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

D. WCTID Program of Projects:

Mr. Dan Corey and Mr. Neil Tunison reported to the Board the following updates:

SR 48 and US22/SR3 Intersection Improvements – WAR SR 48 7.01 (PID 112909)

- **District R/W Certification Complete 2/10/23**

- **Plan Package Received to Central Office 2/14/23**
- Sale of construction project is scheduled to be May 26, 2023, Board Meeting
- Estimated Begin of Construction is July 2023 with completion November 2024

SR 63 – Union Road to SR741 – WAR SR 63 0.83 (PID 112121)

- **Continue working on moving utilities prior to construction**
- R/W Acquisition complete 7/21/23
- Sale of construction project is schedule to be October 27th, 2023 Board Meeting
- Estimated Begin of Construction is December 2023 with completion October 2025

Mason-Morrow-Millgrove Road Realignment – WAR CR38 (PID 113722)

- Stage 3 Plans to be submitted on 5/12/23
- **Sale of construction project is to be determined due to multiple projects which have conflicts with their maintenance of traffic closures**
- **Estimated Begin of Construction is to be determined**

SR 741 and Remick Boulevard Intersection – WAR SR741 17.21 (PID 113721)

- **Open Bid on 3/14. The Apparent Low Bidder was John R. Jurgensen**
- **WCTID is waiting on ODOT approval to award the project**
- **Estimated Begin of Construction is May 2023 with completion November 2023**

I-75 & SR 73 Interchange Improvements – WAR SR 73 3.66 (PID 113717)

- **Open Bid on 3/14. The Apparent Low Bidder was Sunesis Construction Company**
- **WCTID is waiting on ODOT approval to award the project**
- **Estimated Begin of Construction is May 2023 with completion November 2024**

Fields-Ertel Road Widening – Snider to Wilkens Boulevard (PID 114606)

- **R/W Acquisition has been cleared**
- **Duke Energy has mobilized onsite and began to remove trees**
- **Utility work should start in April and be completed in 2023**
- **Estimated Begin of Construction is March 2024 with completion November 2025**
- **Wilkens/Bardes Roundabout – Part 2 of PID 114606**
- **Stage 3 Plans and R/W plans has been submitted**
- **R/W anticipated to be cleared by the end of 2023**

Irwin-Simpson Multiuse Path Improvements (PID 114603)

- **Stage 2 Plans completed on 1/9/22**
- **R/W Acquisition Complete 7/7/23**
- **Estimated Begin of Construction is April 2024 with completion November 2025**

I-71 & SR 48 Interchange Phase 1 - WAR-48-9.94 (PID 116865) Phase 2

- **Feasibility Study completed**
- **Transportation Systems Maintenance & Operations (TSMO) application was successful by receiving \$1.5M toward the interchange project, completing Phase 1**

- ODOT/WCTID reviewing Scope/Fee from B&N and existing contract will be modified
- ODOT D-8 has agreed to consider submitting for Safety Funds or TSMO for Phase 2 Construction

SR 48 - Ridgeview/Saddle Creek to Mason-Morrow-Millgrove Road including LMR bridge

- Board is being asked to place Michael Baker International under contract as part of 3/30/23 New Business.

US 22/SR 3 Corridor - Old 3C/Creekwood roundabout and Hoptown Planning Study

- Mead Hunt is beginning survey work. A meeting was held on January 12 with Mead Hunt and ODOT to discuss the approach to the traffic analysis.

King Avenue at King Court Intersection Improvements

- Construction has begun with completion anticipated in December 2023

SR 741/Greentree Road Intersection Improvements

- Stage 1 Plans have been completed
- Preliminary R/W Plans have been submitted
- Environmental Clearance work continues

Columbia Road and Davis Road Intersection Improvement

- Alternatives Study has been completed and a Preferred Alternative has been chosen
- Design is being advance with the anticipation of hiring a Right-of-Way Acquisition Services

Columbia Road and Mason-Morrow-Millgrove Road Roundabout

- Design and R/W Plans have been submitted and are under review

Wm Good Boulevard Extension/Scholl Road Improvements

- WCTID will be a funding partner to Franklin
- Franklin has bid the project and issuing the contract

E. Financial Report

Mr. Dan Corey presented the January Monthly Financial Reports to the Board. The Monthly Financial Reports detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of February 28th, 2023 the General Fund had an ending fund balance of \$ \$374,263.04 and the WCTID as a whole had an ending fund balance of \$ 22,675,926.06. Mr. Chris Pozzuto made a motion to accept the WCTID financial report as submitted; Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

F. New Business

1. Resolution 2023-08, a Resolution Establishment of New Fund. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the

motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

2. Resolution 2023-09, a Resolution for Adoption and Amendment of Fund Budgets for Calendar Year 2023. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
3. Resolution 2023-10, a Resolution Authorizing Fund Level Transfers. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
4. Resolution 2023-11, a Resolution approving and authorizing utility construction services for the Fields-Ertel Road Widening – Snider to Wilkens Boulevard (PID 114606) with Jones-Warner Consultant, Inc. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
5. Resolution 2023-12, a Resolution Authorizing and Approving Consultant Agreement for Right-of-Way Acquisition Services with Briggs Creative Services, LLC for Mason-Morrow-Millgrove Rd. Realignment (WAR-CR38-1.15) PID 113722. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
6. Resolution 2023-13, a Resolution Authorizing and Approving Consultant Agreement for Right-of-Way Acquisition Services with Briggs Creative Services, LLC for Mason-Morrow-Millgrove Rd. and Columbia Road Roundabout. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
7. Resolution 2023-14, a Resolution Authorizing and Approving Consultant Agreement for Right-of-Way Acquisition Services with Martin + Wood Appraisal Group, Ltd. for Mason-Morrow-Millgrove Rd. Realignment (WAR-CR38-1.15) PID 113722. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
8. Resolution 2023-15, a Resolution Authorizing and Approving Consultant Agreement for Construction Inspection/Construction Administration Services with Terracon for Irwin-Simpson Multiuse Path. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

9. Resolution 2023-16, a Resolution Authorizing and Approving Consultant Agreement for Consultant Services with Michael Baker International for SR 48 Widening over the Little Miami River. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.
10. Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute a Modification to Contract 2023-04, related to SR 63 Widening Improvement Project (PID 112121), with INTREN to increase the contract amount by \$44,768.02 making the new contract amount equal to \$273,855.02 as a result of additional related work under the contract requested by ODOT and related cost. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

G. Public Comments

Mr. Tom Gottlieb asked if New Business Item 4 would impact the Hunters Ridge Property. It was expressed by Mr. Dan Corey, Mr. Steve Mary, and Mr. Duane Phelps, who are Fields-Ertel Project Team members who were in attendance, that the work associated with Item 4 would not impact Hunters Ridge. Mr. Tom Gottlieb further stated that at the October 28, 2022 he made public comments that were not reflected in the Board’s minutes. Ms. Tiffany Zindell expressed that his comment is noted, and the October 28, 2022 minutes would be changed to reflect that he made comments.

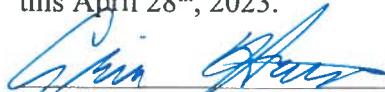
H. Upcoming Meeting Schedule

Ms. Tiffany Zindell announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on Friday April 28th, 2022 at 9:00 a.m., unless announced otherwise.

I. Adjournment

Motion made by Mr. Chris Pozzuto and seconded Mr. Eric Reiners to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, upon the call of the vote, carried with all members present voting aye thereon. Meeting adjourned at 9:33 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, this April 28th, 2023.



Presiding Trustee
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Neil F. Tunison
Warren County Transportation Improvement District

Motion to approve: *Tiffany Zindel*

Seconded by: *Eric Reiners*